

HIV Planning Group Meeting Minutes
 Park Inn Mechanicsburg
 5401 Carlisle Pike, Mechanicsburg, PA 17050
 May 9, 2018

Because HPG meetings are audio recorded, specific language will only be noted here for:

1. Individuals giving a formal report or specific announcement
2. Individuals requesting to be noted “for the record”
3. Policy and procedure decisions
4. Motions/votes
5. Recognitions, thanks, etc.

Once approved by the HPG as part of the minutes, all recordings will be available on Stophiv.org in the HPG Planning section.

| Topic/Discussion | Action |
|---|-----------------------------|
| Call to Order: Mike Hellman called the meeting to order at 9:07am | Meeting commenced at 9:07am |
| <p>Introductions: HPG Members, staff, and guests introduced themselves.</p> <p>Members Present: Mike Hellman, Aaron Arnold, Rob Pompa, Leah Maganotti, Jess Netto, Sharita Flaherty, Michael Witmer, Miriam DeGroat, Shannon McElroy, Jim Davis, Herman Wilson</p> <p>[Members Absent: Clint Steib, Jamal Jackson, Chris Garnett, LouAnn Masden, , John Easter, Zack Ways, Sonny Concepcion, Dr. Teresa Lowery, Steven Nazario]</p> <p>Planning Partners Present: Nicole Risner (Medical Assistance), Doris Gascot (Mental Health), Joanne Valentino (HOPWA), Marilyn Blasingame (MAAETC), Michelle Rossi (STD Program), John Haines (SPBP Advisory Council), Gregory Seaney-Ariano (RW HRSA Part A Grantee), Barbara Quinn (Drug & Alcohol), Dr. Godwin Obiri (HIV Surveillance), Nicole Johns (Philly HIV Planning),</p> <p>Planning Partners Absent: Richard Wenhold (Corrections) Trisha Mader (Mental Health), Mari Ross-Russel (OHP), Nick Slotterback (Education), Jamie Durocher (TB Program)</p> <p>Guests: Jeremy Sandberg (PEHTI), Susan Thompson (MAAETC), Kim Wentzel (DHS), Cheryl Bumgardner (PA Association of Community Health Centers), Glenn Young (Center for Public Health, Reading Hospital, Tower Health), Rebecca Geiser (UPMC Pinnacle REACCH Program), Liza Conyers (PEHTI), Michelle Clark (Medical Monitoring Project)</p> <p>Department of Health Staff: Jill Garland, Cheryl Henne, Katina Blair, Cindy Finley, Christine Quimby, John Steiner, Kyle Fait, Wendy Sweigart, Mari Jane Salem-Noll, Ja’Nae Tyler, Sean Hoffman, Sara Luby, Monisola Malomo</p> <p>University of Pittsburgh Staff: David Givens, Sarah Krier, Brian Adams, Corrine Bozich</p> | Began at 9:09am |

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| <p><u>Review of Agenda</u></p> | <p>Began 9:12am</p> |
| <p><u>Approval of March Meeting Minutes</u></p> <ul style="list-style-type: none"> • On page 2: Mari Jane’s announcement about working on closing out CDC grant ending on 12/31/18 should be changed to 12/31/17. • On page 4: need clarification on second main bullet point from the bottom—“trying to viral hepatitis coordinator position” should be changed to “trying to fill viral hepatitis coordinator position” | <p>Motion to approve with changes: Shannon McElroy</p> <p>Second motion: Sharita Flaherty</p> |
| <p><u>Announcements/Updates</u></p> <p><u>Division of HIV Disease DOH:</u></p> <p>Mari Jane Salem-Noll (Prevention Section):</p> <ul style="list-style-type: none"> • Prevention’s grants with the county municipal health departments are coming in and will be effective on July 1st <ul style="list-style-type: none"> ○ It is a 3-year grant and all of the new CDC requirements such as data to care, navigation, and PrEP will be in these new grants • The team is monitoring the PPAs. Between STD and HIV, we have about 40 PPAs that we monitor, so it’s a lengthy process. • John is working with 2 sites to pilot the Insti test, which he shared at the last meeting. The Insti test is a one-minute read response test. <ul style="list-style-type: none"> ○ We’ll be piloting that for 3 months • CDC is coming for a joint visit at the end of June with Surveillance so we’ll be preparing for that site visit to the best of our ability • Katina will be working with Pitt in developing the next training schedule from July to December <ul style="list-style-type: none"> ○ We did a needs assessment across the state on what kind of trainings are needed and wanted, but when we schedule the trainings, we have difficulty filling the room, so we encourage everyone to take advantage of these trainings ○ There are certain trainings that we don’t provide, so we’d have to do a request to CDC. If there are trainings that we don’t provide that you want, you can come through us so we can initiate a request. It’s a requirement that a request for training must come through the DOH. • We’re in the process of developing our PrEP program. We’re meeting with Philadelphia at the end of May to see how they’re doing things and to get some ideas <p>Ja’Nae Tyler (Care Section):</p> <ul style="list-style-type: none"> • For data to care, I’ve been working with surveillance to get the program up and running, as well as working on a protocol for the pilot. I’ve also been talking to the county municipal health departments and the 2 pilot facilities that we’ll be working with to try to get this up and running as early as July 1st. | <p>Began 9:14am to 9:52am</p> |

Christine Quimby (Care Section):

- The Care section is finishing up our annual monitoring for the RW fiscal year of 2017, and we're also gearing up for the End of Year reporting for fiscal year 2017
- We received a partial notice of award for fiscal year 2018, and we're in the final stages of the execution of agreements with the regents for the grant year that runs from July 2018 through June 2019
- We still have the same vacancies that we had at the last meeting, plus Julia's position, which is vacant

Sara Luby:

- Sara is sadly resigning from her position as Quality Improvement Manager with the DOH. Her last day was Friday, May 11th.
- We'll miss you, Sara!

Jill Garland:

- Wanted to give a status update for filling the vacancies we have.
 - We've talked in the past about bringing our field staff into the DOH. We have the positions, but have been unsuccessful in filling supervisory positions. We're hiring 2 supervisors. The posting has come down, and we have candidates. We'll be conducting interviews in the next several weeks and will hopefully have the positions filled soon.
 - We currently have no field staff in our Northwest district office. We had a position posted for a Disease Intervention Specialist. The posting has come down and we have candidates
 - Julia's former position of Public Health Program Manager is currently posted. We're hoping to have candidates to interview soon.
 - We've had a vacancy in our Data Manager position in the Care section. We'll be moving forward with filling this position.
 - The description for Janine's former position, Public Health Program Administrator, is being changed and we'll move forward with filling the position after we've filled the Program Manager position.
- At the end of our RW year, we're going to end up with around \$5 million of unspent funds. To have not spent \$5 million out of \$130 million in funds is a substantial accomplishment
- Sara Luby's resignation
 - You've accomplished so much. We wish you nothing but the best. Your new employer is very lucky to have you and we'll all miss you dearly. Thank you for all the work you've done. You've been a tremendous asset to all of us.

SPBP:**Cheryl Henne:**

- The SPBP is in the process of developing the MOU. It's in draft from right now. This gives us the ability to access the services of the claims processing vendor, which is contracted through the Dept. of Aging.
- We're gearing up for grant closing activities. There are some fiscal things that need to be completed and worked through.
- The express application has been rolled out for those who are currently enrolling in SPBP and there's been some feedback. From here on, every other application will be a full application, and the alternate will be the express.
- We've done a soft rollout of the online application. There were some bugs, but they've been worked out. The next phase of enhancements is already underway.
- The customer service team is headed out to Hershey Medical Center for a tour and to meet with the case managers. There will also be a Q and A session with the case managers, where they'll have the opportunity to discuss the express application
- Sean has been working on the ADR (ADAP Data Report) which is due the first week of June. This is our client-level data report and is very comprehensive.
- The RFPs for the Minority AIDS Initiative have been submitted, and there are 13 or 14 providers this year. We're very pleased.
- There's been some activity around the media campaign. We're still working through some of the questions people had and where the campaign is headed

John Haines:

- Along with the express application, we also updated our full application.
 - We removed the CD4 and viral load requirements, are no longer asking for lab data or for providers to actually write in the CD4 and viral load. We're getting that from our internal system so we don't need to ask that on the application.
 - We added in some extra race and ethnicity subcategories to the application for data reporting requirements
 - We moved the pages on the application around so the HIV attestation page, where doctor has to sign to confirm a person is HIV-positive, to the end of the document right before the checklist
- In past meetings, we've talked about payment of health insurance premiums through SPBP. We've had a few setbacks. We no longer have any insurers who are willing to sign an agreement directly with us. We're tossing around other ideas and working through some legal barriers, so it's going to be awhile.

- We were able to set up a date to have a presentation and discussion with the Office of Medical Marijuana at our advisory council meeting. This will be Thursday, October 25.

Epidemiology

Godwin Obiri:

- Just want to update on the cluster investigation in Beaver County. We've been quite active in trying to identify new cases. We haven't been seeing additional cases so far, which is good news.
- Still working on our annual report. We'll hopefully have that by the end of this month.
- We have a contract Data Analyst that started Monday and we're very excited.

Pitt HPCP:

- We're looking to start up a third Project SILK site in PA and are currently working on requests for applications. We hope to have that out to the committee in the coming months. If you know any organization in the Northwest or South-central regions that may have capacity to work with LGBTQ communities of color, please talk to Brian.
- The Stop HIV website has been revamped. There are now secure sections of the site for HPG members. Anyone can register for the website and receive updates.
- Dr. Tony Sylvestre's retirement date is set for June 30th. We thank him for everything he's done for the community throughout the commonwealth and beyond. Sarah Krier and Mack Friedman will be co-PIs. We're very excited.

Philly HIV Planning:

- We're working with the University of Rochester to put together a trans PrEP training. This is for our CDC thrive funded providers, those receiving the CDC trans mobilization funds, and also for our training staff.
- Started getting TA from San Francisco UCSF and Julia Och of AIDS Free Pittsburgh around Rapid, an immediate linkage to care program, where people are linked to care immediately and leave the doctor's office with a month's worth of medication
- We are including an HCV component in our data to care work

Community Members:

Aaron Arnold:

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| <ul style="list-style-type: none"> • Prevention Point Pittsburgh is in the process of hiring for 2 full-time positions • We've officially launched the PA Harm Reduction Coalition <ul style="list-style-type: none"> ○ This is a new organization that's in the process of getting 501c3 status ○ Formed with the intention to take advocacy with harm reduction issues, causes and policies for the entire state of PA. ○ Anyone can join ○ Our first campaign is around syringe service policies ○ Visit paharmreduction.org <p><u>Planning Partners:</u></p> <p>Joanne Valentino (HOPWA):</p> <ul style="list-style-type: none"> • The Dept. of Housing and Urban Development issued funding amounts for all housing programs in the United States, and its territories, on May 1st, so I'll be working on a 2018 action plan for the HOPWA funds <ul style="list-style-type: none"> ○ We received an increase of over \$300,000 from 2017 <p>Marilyn Blasingame (MA-AETC)</p> <ul style="list-style-type: none"> • Sarah Krier is doing a webinar on May 23rd, addressing HIV risk by reducing sexual and gender minority stigma <p><u>Guests:</u></p> <p>Michelle Clark (MMP)</p> <ul style="list-style-type: none"> • We met our benchmarks for our interviews, we actually went 1 over. We did very well this year. Out of the MMP (Medical Monitoring Project) sites, 3 did not make their benchmarks and we did • Got the new sample list for the next cycle and still going through it. I can't contact anyone until June 1st <p>Jeremy Sandberg (PEHTI):</p> <ul style="list-style-type: none"> • We've been working a lot on informational handouts and brochures. We've been working with updating STD brochure for the DOH. • We're also working on messages to go inside needle exchange packets, talking about risks of injecting drugs and help numbers • We've been working with MA-AETC on an opt-out HIV testing training that's now online. Moni is the narrator • We'll be working more on informational brochures about PrEP as the year goes on | |
| <p><u>Ended for break</u></p> | <p>Began at 9:52am</p> |
| <p><u>HPG endorsement Discussion: PA Harm Reduction Coalition Campaign</u> Mike Hellman</p> | <p>Began at 10:15am-10:45am</p> |

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| <p><u>Data & HIV Planning: PA's Epidemiological Profile</u> Monisola Malomo</p> | <p>Began at 10:48am-11:30am</p> |
| <p><u>Enhancing Client Access to Services Discussion</u> DOH Program Staff</p> | <p>Began at 11:34am-12:03pm [Lunch and steering committee meeting from 12:03pm to 1:05pm]</p> |
| <p><u>Subcommittee Breakout</u></p> | <p>Began at 1:08pm-2:50pm</p> |
| <p><u>Subcommittee Reports and Discussion</u></p> | <p>Began at 2:54pm-3:15pm</p> |
| <p><u>Summary and Dismissal</u></p> | <p>Began at 3:15pm</p> |
| <p>[Adjourn at 3:20pm]</p> | |

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| <p>Call to Order: Mike Hellman called the meeting to order at 9:06am. Mike mentioned that the membership work group met over lunch the previous day and he wanted to remind everyone there are 5 open community member slots and the work group will be looking over applications within a month. If anyone knows anyone who wants to apply, please get the applications to them quickly.</p> | <p>Meeting commenced at 9:06am</p> |
| <p>Introductions: HPG Members, staff, and guests introduced themselves.</p> <p>Members Present: Mike Hellman, Aaron Arnold, , Leah Maganotti, Miriam DeGroat, Rob Pompa, Jess Netto, Sharita Flaherty, Michael Witmer, Shannon McElroy, Jim Davis, Herman Wilson, Sonny Concepcion</p> <p>[Members Absent: Clint Steib, Dr. Teresa Lowery, Jamal Jackson, John Easter, Chris Garnett, LouAnn Masden, Zack Ways, Steven Nazario]</p> <p>Planning Partners Present: Marilyn Blasingame (MAAETC), Nicole Risner (Medical Assistance), Joanne Valentino (HOPWA), Doris Gascot (DHS), John Haines (SPBP), Gregory Seaney-Ariano (RW HRSA Part A Grantee), Michelle Rossi (STD Program), Barbara Quinn (Drug & Alcohol), Godwin Obiri (HIV Surveillance), Mari Ross-Russel (OHP), Nicole Johns (Philly HIV Planning)</p> <p>[Planning Partners Absent: David Saunders (Office of Health Equity), Richard Wenhold (Corrections), Trisha Mader (Mental Health), Jamie Durocher (TB Program), Nick Slotterback (Education)]</p> <p>Guests: Jeremy Sandberg (PEHTI), Susan Thompson (MAAETC), Kim Wentzel (DHS), Cheryl Bumgardner (PA Association of Community Health Centers), Glenn Young (Center for Public Health, Reading Hospital, Tower Health), Rebecca Geiser (UPMC Pinnacle REACCH Program), Liza Conyers (PEHTI), Michelle Clark (Medical Monitoring Project), Rob McKenna (HRSA)</p> | <p>Began at 9:09am</p> |

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| <p>Department of Health Staff: Jill Garland, Cheryl Henne, Katina Blair, Christine Quimby, John Steiner, Kyle Fait, Wendy Sweigart, Mari Jane Salem-Noll, Ja’Nae Tyler, Sean Hoffman, Sara Luby, Monisola Malomo, Lisa Petrascu, Dianne Kennedy</p> <p>University of Pittsburgh staff: David Givens, Sarah Krier, Brian Adams, Corrine Bozich</p> | |
| <p><u>Announcements/Updates</u></p> <p><u>Division of HIV Disease DOH:</u></p> <p>Lisa Petrosco (Travel):</p> <ul style="list-style-type: none"> • Wanted to apologize for the glitches in travel for this meeting. We’ll take steps moving forward to confirm that reservations are confirmed by our office so this doesn’t happen again. • There were also issues with the Enterprise vehicles. There are sometimes glitches within the computer system with enterprise. We recommend you take the initial confirmation slip that’s sent to you by Dianne when she places the initial reservation with you when you go to pick up your vehicle. <p><u>Planning Partners:</u></p> <p>Greg Seany-Ariano:</p> <ul style="list-style-type: none"> • Philadelphia Fights HIV Prevention and Outreach Summit is June 13th. Go to aidseducationmonth.org <p><u>Guests:</u></p> <p>Rob McKenna (HRSA):</p> <ul style="list-style-type: none"> • About 6 months ago, I highlighted a new funding opportunity for new Part C service areas, which was awarded, so we now have another Part C program in PA. Almost all of PA is now covered by Part C, which is great! • If you’re looking for new funding, visit HRSA’s website at least once a week. • On May 1st, HRSA released a request for information from anyone who wishes to provide opinions about ways to reduce burden for both grantees and clients in some particular grant programs. One of those programs in the RW HIV/AIDS program, so please go to HRSA’s website, and type in “request for information” in the search bar. They’re asking for comments by July 2nd. | <p>Began at 9:09am-9:25am</p> |
| <p><u>Trauma Informed Care Presentation</u> Laura Hinds</p> | <p>Began at 9:27am-12:06pm [Break 11am-11:10am; Lunch 12:06pm-1:03pm]</p> |

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| <u>Subcommittee Breakout</u> | Began at 1:05pm-2:15pm |
| <u>Subcommittee Reports and Discussion</u> | Began at 2:17pm-2:33pm |
| <u>Assessment Subcommittee IHPCP Revision Recommendations Draft</u> Rob Pompa | Started at 2:33pm-3:18pm |
| <u>Summary and Dismissal</u> | Started 3:18pm-3:25pm |
| <u>Steering Committee</u> | Started 3:25pm-3:50pm |
| [Adjourn at 3:50pm] | |