

**HIV Planning Group Meeting Minutes**  
 Park Inn Mechanicsburg  
 5401 Carlisle Pike, Mechanicsburg, PA 17050  
 November 15, 2017

Because HPG meetings are audio recorded, specific language will only be noted here for:

1. Individuals giving a formal report or specific announcement
2. Individuals requesting to be noted “for the record”
3. Policy and procedure decisions
4. Motions/votes
5. Recognitions, thanks, etc.

Once approved by the HPG as part of the minutes, all recordings will be available on Stophiv.org in the HPG Planning section.

<b>Topic/Discussion</b>	<b>Action</b>
<p><b>Call to Order:</b> Mike Hellman called the meeting to order at 9:03 AM. Mari Jane Salem-Noll announced Jill Garland, Julia Montgomery, Cindy Findley, and Cheryl Henne would be a half hour late due to meeting with the Secretary of Health.</p>	<p>Meeting commenced at 9:03am</p>
<p><b>Introductions:</b> HPG Members, staff, and guests introduced themselves.</p> <p><b>Members Present:</b> Aaron Arnold, Sharita Flaherty, Chris Garnett, Mike Hellman, Jamal Jackson, Teresa Lowery, Leah Maganotti, LouAnn Masden, Steven Nazario, Jess Netto, Rob Pompa, Clint Steib, JaNae Tyler, Michael Witmer</p> <p><b>[Members Absent:</b> Miriam DeGroat]</p> <p><b>Planning Partners Present:</b> Linda Frank (MAAETC), John Haines (SPBP Advisory Council), Nicole Risner (Medical Assistance), Joanne Valentino (HOPWA), Jamie Durocher (TB Program), Dr. Godwin Obiri (HIV Surveillance), Barbara Quinn (Drug &amp; Alcohol), Gregory Seaney (RW HRSA Part A Grantee), Nicholas Slotterback (Education), Doris Gascot (Mental Health), Charlie Howsare (Viral Hepatitis), Mari Ross-Russel (OHP)</p> <p><b>Planning Members Absent:</b> Michelle Rossi (STD Program), Richard Wenhold (Corrections), Marilyn Blasingame (MAAETC), Shirley Murphy (MAAETC), Nicole Johns (Philly HIV Planning), Trisha Mader (Mental Health)</p> <p><b>Guests:</b> Jeremy Sandberg (PEHTI), Liza Connors (PEHTI), Susan Thompson (MAAETC), Jeff Funston (DHS), Robert McKenna (HRSA)</p> <p><b>Department of Health Staff:</b> Mari Jane Salem-Noll, Jill Garland, Julia Montgomery, Katina Blair, Sara Luby, Monisola Malomo, Cheryl Henne, Kyle Fait, Cindy Findley, Sean Hoffman, Janine Strick, Lisa Petrascu, Christine Quimby, Charlie Howsare, Bonnie Krampe, Hannah Mummert, David Saunders</p> <p><b>University of Pittsburgh Staff:</b> David Givens, Sarah Krier, Brian Adams, Corrine Bozich, Mike Zolovich</p>	<p>Began at 9:06am</p>

<p><b><u>Review of Agenda</u></b></p>	<p>Began at 9:07am</p>
<p><b><u>Approval of September Meeting Minutes</u></b></p> <p>Correction: “Intersexuality” should be changed to “Intersectionality” on page 3.</p>	<p>Began at 9:13am  Motion to approve:  Lou Ann Masden  Second motion:  Aaron Arnold</p>
<p><b><u>Announcements/Updates</u></b></p> <p><b><u>Division of HIV Disease DOH:</u></b></p> <p><b>Mari Jane Salem-Noll (Prevention Section):</b></p> <ul style="list-style-type: none"> <li>• We’re in the process of writing our 2018 grants which will start on July 1<sup>st</sup> 2018. We are including some of the new CDC requirements such as PrEP, outbreak response, planning into the work statements.</li> <li>• Currently in the process of changing over some of our testing PPAs into the integrated PPA that touches STD, HIV, and PrEP. These new PPAs will start on January 1st</li> <li>• Katina Blair will be taking over for Mari Jane. Her working title is “Grants and Contracts Management Administrator” and she will oversee all county health department grants, PPAs, high impact prevention activities, and capacity building.</li> <li>• There will be a new position we need to fill. The working title will be “PrEP Coordinator” and the individual will serve as a Public Health Program Administrator with the state.</li> <li>• The topic of PrEP is a topic of discussion in PA. It’s also part of our CDC grant requirement. We have several PrEP activities going on and will be partnering with Pitt and Penn state in the new year for campaigns on education, awareness, and anti-stigma campaigns. The prevention section is growing!</li> <li>• The CDC requires an outbreak response plan for each jurisdiction. Surveillance and HIV Prevention have been meeting weekly to work on this plan and will hopefully be completed by the end of the year. This is a good opportunity for Prevention and Surveillance to work together and to see how what they do impacts how we plan. Dr. Obiri will do a presentation as soon as they have the information.</li> </ul> <p>Kyle Fait: LGBTQ History Month</p> <ul style="list-style-type: none"> <li>• The Acting Secretary of Health, Dr. Rachel Levine, gave a speech on October 13th. Additional activities we did for this month include an Acceptance Journeys presentation by Sarah Krier and a presentation on Intersectionality 101: An Exploration of Identity presentation. We supported Spirit Day on October 19<sup>th</sup> where we wore purple to take a stand against LGBTQ bullying.</li> <li>• We got a proclamation from the governor’s office proclaiming October 17<sup>th</sup> as LGBTQ History Month.</li> </ul>	

- We're currently organizing a debriefing group to discuss what to do moving forward for LGBTQ History Month. Sarah Luby was chosen to be the chair of this group.
  - We're going to look to use more training mechanisms to get the events out there and get more people to them. We're also going to start planning earlier. We'll be starting in January 2018.

**Sarah Luby:**

- Thank you to all the partners that participated and helped in past events. We've been able to move outside the Division into other areas. We have planning partners in Welfare, Tobacco Prevention and Control, Department of Environmental Protection, and STI, to name a few across the Commonwealth.

**Lisa Petrascu:** Reminder to fill out travel forms and receipts promptly!

**Epidemiology**

- We'll have a presentation here on the outbreak plan once it's completed.

**Pitt HPCP:**

- Welcome new additions, Corrine Bozich and Mike Zolovich
- Currently assisting the DOH with their state accreditation process. We've been asked to highlight the work around community engagement that the HPG has done. This is one of only two examples statewide that has been chosen to exemplify community engagement in health planning, so we're proud of that distinction. Kyle Fait is the representative from that team.
- Community members, please fill out the affiliation form and survey! We want to confirm everyone's primary and secondary affiliations so that we can inform the new member process and report on the HPG's reflectiveness of the epidemic.

**Philly HIV Planning:**

- We are in the process of updating the integrated plan. We are working through goals, strategies, and care-related objectives (such as transportation and housing first model). The prevention committee is looking at PrEP and the opioid epidemic to make sure there is language in outreach that includes STDs and HIV testing as a component.
- The website is being updated and will launch on World AIDS Day on 12/1/2017. It will incorporate the updated Epi profile, updated social determinants map by counties, consumer survey, and the other usual stuff that can be found on the website.
- The 2016 surveillance reports are placed on the back table.
- We've finished the MSM cycle of our National HIV Behavioral Surveillance Study, which provides estimates on HIV prevention measures among HIV risk individuals, HIV positive individuals unaware of infection, HIV positive individuals who are aware of their infection and out of care. We've interviewed around 550 people, predominantly black MSM

Philadelphia residents. Many types of behavioral questions were asked and data is coming soon. The next cycle will focus on transgender women.

- We are working on a health equities project, where staff would train on deconstructing homophobia and transphobia.
- The data to care study is going into demonstration mode. Everyone out of care for 6 months now gets a field investigation. We are doing this for 8 different sites in Philadelphia.
- Year 2 of the Hep C grant is beginning

### **Community Members:**

#### **Aaron Arnold:**

- Just wanted to highlight something that was in the news recently. The CDC did an HIV outbreak investigation near Charleston, WV. The outbreak was due to the intersection between MSM and IDU populations. There must be calls for better syringe services policy in PA.

#### **Rob Pompa:**

- U=U [Undetectable=Untransmittable] was confirmed by the CDC. We'll talk about this in the stigma presentation!

#### **Steven Nazario:**

- Saw an article saying the Georgia senator suggested quarantining HIV positive people, which is odd since the CDC is in Atlanta where he is located. This speaks to our ongoing need to address stigma.

#### **Michael Hellman:**

- Will be starting a blog on December 1<sup>st</sup>, World AIDS Day. The blog is starting for people living with HIV to comment on and communicate about items they are concerned about.
- Program services standards for 2018
  - There are concerns in the Southwest for HOPWA participants collecting receipts. This is not a realistic expectation, as it targets people in a specific group for housing and we don't want to do this. We do not want to create barriers, but to break barriers down. It is discriminatory to ask for receipts.
    - Joanne Valentino responded to this, discussing Family Services in Bucks County, which asks for receipts as a way to ensure their clients pay rent and don't get evicted and it has worked for them; however, asking for receipts is not a *HOPWA* requirement or in the PA HOPWA manual, it's up to local offices. If you ever have any questions about HOPWA please come to me. Remember too that Pittsburgh maintains its own requirements that HOPWA has no jurisdiction over.

**Chris Garnett:** While on the subject of standards, I was wondering if there would be any opportunity during the next two days to talk about statewide Service

Standards for Ryan White. As the planning body for the state, wouldn't it make sense for this group to be a part of that conversation?

**Mari Jane:** So it's not on the agenda, but that doesn't mean this group can't talk about it. The Care Section did send out a request for comments, and they're asking for them in writing. There is still time to send in comments, and revisions will be presented in the next couple of months before it's finalized.

**Janine Strick:** We did not get a lot of feedback on service standards. Please respond to Janine with suggestions on service standards and how Ryan White money is being used. We are currently going through the feedback we were given and revisions are coming in the next couple of months.

### **Planning Partners:**

#### **Nicholas Slotterback:**

- We had training for 15 priority districts in October and we've shared their updates on their sexual health curriculum from 6<sup>th</sup>-12<sup>th</sup> grade.
- In the winter months, we'll also get to go in and see how schools are teaching sexual health and interview students.
- Fall visits to schools have been concluded. We spoke to a lot of them about sustainability. Future trainings are scheduled for March and May.
- We will start school health profiles in January. We're looking to achieve weighted data for the second consecutive terms for the school health profiles. The second round of school visits will also begin in January as well as the spring trainings.
- May institute will look to host at one of our IUs so we can have enough room for schools across the state and not just for our 15 priority districts.

#### **Linda Frank:**

- The Mid Atlantic ATC National HIV Curriculum went live in September. It is a pretty robust curriculum. Please take a look on our website!
- Hepatitis C curriculum was also produced and you can access that through the website as well.
- A substance use webinar is scheduled for January, as well as a webinar on warm hand offs from medical providers to drug treatment providers on January 17<sup>th</sup>. There is also a webinar on implementing routine testing in methadone sites scheduled on January 24<sup>th</sup>.
- We've had requests for trainings on opioids and substance use. There are many AETC people working at sites in West Virginia to help them out.
- We've had initial discussions on doing some statewide trainings on case management. We will also be doing something around women and opioids, which is a huge topic of discussion.
- Please give us feedback on what we should be doing across the commonwealth.
- We all as a group need to continue to advocate for Ryan White funding.

### **Guests:**

<p><b>Robert McKenna</b></p> <ul style="list-style-type: none"> <li>• There is a new HRSA funding opportunity for new PART C service areas. This is the first time in a long time and information is available on the HRSA website. Looking in areas in the center of the state, you can see there is a great lack in Part C services there.</li> <li>• HRSA has been paying attention to PA not having the same premium program for different regions. The regions just received increases in their rewards from the state. If you have clients in your regions that need health insurance premiums assistance, please use the increases for premium support!</li> </ul>	
<p><b><u>Break</u></b></p>	<p>Began at 9:48am</p>
<p><b><u>Stigma Presentation</u></b> Sarah Krier, Rob Pompa</p>	<p>Began at 10:13am-11:30am</p>
<p><b><u>Planning Partner Presentation: Department of Education</u></b> Nicholas Slotterback, Education</p>	<p>Began at 11:32am-12:04</p>
<p><b><u>Lunch</u></b></p>	<p>12:05-1:15pm</p>
<p><b><u>Stigma Presentation Discussion</u></b></p>	<p>Began at 1:16pm-2:00pm</p>
<p><b><u>Subcommittee breakout</u></b></p>	<p>Began at 2:05pm-3:05pm</p>
<p><b><u>Subcommittee report out</u></b></p>	<p>Began at 3:05pm-3:15pm</p>
<p>[Adjourn at 3:15pm]</p>	

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<b>Topic/Discussion</b>	<b>Action</b>
<b><u>Call to Order</u></b> DOH Co-Chair Jill Garland called the meeting to order at 9:02 AM	Meeting commenced at 9:02am
<p><b><u>Introductions:</u></b> HPG Members, staff, and guests introduced themselves.</p> <p><b>Members Present:</b> Aaron Arnold, Clint Steib, Teresa Lowery, Mike Hellman, Leah Maganotti, Chris Garnett, LouAnn Masden, Jess Netto, Steven Nazario Sharita Flaherty, JaNae Tyler, Jamal Jackson, Rob Pompa</p> <p><b>[Members Absent:</b> Miriam DeGroat, John Easter, Michael Witmer]</p> <p><b>Planning Partners Present:</b> Linda Frank (MAAETC), Nicole Risner (Medical Assistance), Joanne Valentino (HOPWA), Barbara Quinn (Drug &amp; Alcohol), Gregory Seaney (RW HRSA Part A Grantee), Doris Gascot (DHS), Jamie Durocher (TB Program), John Haines (SPBP), Godwin Obiri (HIV Surveillance),Mari Ross-Russel (OHP)</p> <p><b>[Planning Partners Absent:</b> Charlie Howsare (Viral Hepatitis), Michelle Rossi (STD Program), David Saunders (Office of Health Equity), Nicholas Slotterback (Education), Richard Wenhold (Corrections), Marilyn Blasingame (MAAETC), Nicole Johns (Philly HIV Planning), Trisha Mader (Mental Health), Shirley Murphy (MAAETC)]</p> <p><b>Guests:</b> Jeff Funston (DHS), Susan Thompson (MAAETC)</p> <p><b>Department of Health Staff:</b> Jill Garland, Julia Montgomery, Katina Blair, Sara Luby, Monisola Malomo, Kyle Fait, Sean Hoffman, Lisa Petrascu, Mari Jane Salem-Noll, Janine Strick, Bonnie Krampe, Cheryl Henne, Cindy Findley</p> <p><b>University of Pittsburgh staff:</b> David Givens, Sarah Krier, Brian Adams, Corrine Bozich, Mike Zolovich</p>	Began at 9:02am
<b><u>Overview of Agenda</u></b>	Began at 9:07am

**Announcements/Updates**

Began at 9:08am-9:39am

**Division of HIV Disease DOH:**

**Care Section:**

- Data to the Care Coordinator position interviews are underway. This person will link people back to care. This person will work with providers and part Cs across the state in identifying individuals who are out of care and helping to link them back into care.
- One of our Project Officers, Suzanne Hodemaker, is departing. We will be posting this position in hopes to fill it as soon as possible
- We're currently working on resource allocation by looking at all the financial resources that the division has looking at what financial resources the Division has and looking at Ryan White eligible services we are providing, the CDC eligible services we're providing, and what other activities and services we want to provide and are able to provide with state funds. We want to be able to identify clearly to the seven regions what services are eligible to be provided with what funds.
- Staff are working to establish new agreements with regions for 2018 so that moving forward, funds are flexible and able to be used as appropriate. We hope to have this figured out in the next month to give out to all seven regions once all agreements have been made.

**SPBP:**

- We unfortunately have not been able to get an insurance premium assistance program in place in time for open enrollment, but we will continue to work on getting it rolled out. Highmark and Independence Blue Cross have preliminarily agreed to sign on. Capital Blue Cross declined but we will try to persuade them. Other insurers, such as UPMC, Aetna, and Geisinger have not responded yet, so we may not be able to pay premiums for people on those plans.
  - If you have funds to help people pay their premiums, please use it if you can until we get this rolled out. Medicare B premiums will not be picked up by this at this time.
- We are pleased with how the online application is coming along. The application will automatically populate with your information the next time you re-enroll. You just have to check the information and attach any necessary documents. This will be a huge time saver and is a key component to the premium assistance program.
  - Case managers and clinicians will have access to the application if they are given permission.
  - January 1<sup>st</sup> is the target date for the online application to be rolled out.
  - We will ask if there is a limit to the number of attachments at the November reveal.
- We are looking to do centralized enrollment for part B services so that providers are not responsible for recertification. The client will only have to enroll once. Part A may also get involved, so stay tuned.
- We are looking to roll out the attestation process in the coming year. Enrollment would be annually, and then clients would only sign an

attestation at the 6 month mark indicating that nothing has changed or submit a form or necessary documents if something has changed. We are still trying to figure out how it will be rolled out.

- There is a Medicaid back billing and wrap around service that we are currently working on. The client would no longer get dropped from SPBP if they sign up for Medicaid. SPBP would just become the secondary payer. This will make the transitions smoother for someone who might unexpectedly lose their Medicaid coverage.
- The part D plan finalized list for 2018 is expected to come soon. We will be posting this on our website when it becomes available so that people know which plans are partnering with SPBP. The list includes both Medicare part C and D.
- SPBP and part B has temporarily relaxed eligibility for hurricane relief victims. The client just has to prove residency and income and will get 6 months of eligibility. A full application will be needed after that.
- We're adding a few additional questions to the paper enrollment application. We're asking additional information on race and ethnicity, as well as additional information on health insurance we'll need to start paying premiums. We also changed the sex at birth and gender questions.
- A draft of the program standards was emailed to regions with the expectation of getting feedback in writing. We may do a presentation on a final draft in January.

#### **Jill Garland**

- We are fortunate that we have a significant amount of resources and there is a lot we want to do. We are initiating a PrEP program. There is conversation on how we can make it available in Philadelphia, too. Hopefully all resources will be shared to make PrEP services more available in Philadelphia and statewide.
- Moni is helping with a resource allocation model based on epi data. She will assist us in showing which portions of funding are going to particular areas.
- As of December 1<sup>st</sup>, we will directly supervise DOH field staff. They will remain in their respective districts. A new supervisor position will become available and we will need to fill it.
- There is an update on Chapter 27 around reporting regulations regarding viral load. It is actually moving at this point! We've settled on language for revisions to the regulatory area regarding HIV and viral load reporting. An attorney is crafting a preamble to the literature and we'll then move on to a regulatory review.
- The CDC and HRSA will schedule a joint conference call with each jurisdiction in the coming weeks. The call will include discussion of the summary statement, the progress of implementing the integrated plan, and any capacity building or technical assistance needs we may have. The community co-chair from HPG and Pitt will be involved.

<b><u>Epi Presentation</u></b> Moni Malomo	Began at 9:40am- 10:08am [Break until 10:20am]
<b><u>Stakeholder Engagement Presentation</u></b> David Givens, HPCP	Began at 10:29am- 11:35am
<b><u>Questions Exercise</u></b> [Wrote down questions/topics for improving HPG processes]	Began at 11:36am
<b><u>Lunch</u></b>	12pm—1pm
<b><u>Subcommittee Breakout</u></b>	Began at 1:15pm
<b><u>Subcommittee Report Back</u></b>	Began at 1:45pm
<b><u>Recruitment and Membership update</u></b>	Began at 2pm
<b><u>Recognition of Departing Members, Closing Announcements</u></b>	2:45
<b><u>Adjournment</u></b> Meeting is adjourned at 3:00 pm	2:50
<b><u>Steering Committee</u></b>	Started at 3:00pm