

**HIV Planning Group Meeting Minutes**  
 Park Inn Mechanicsburg  
 5401 Carlisle Pike, Mechanicsburg, PA 17050  
 November 16<sup>th</sup> – 17<sup>th</sup>, 2016

Because HPG meetings are audio recorded, specific language will only be noted here for:

1. Individuals giving a formal report or specific announcement
2. Individuals requesting to be noted “for the record”
3. Policy and procedure decisions
4. Motions/votes
5. Recognitions, thanks, etc.

Once approved by the HPG as part of the minutes, all recordings will be available on Stophiv.org in the HPG Planning section.

<b>Topic/Discussion</b>	<b>Action</b>
<b><u>Call to Order.</u></b> Co-Chair Richard Smith called the meeting to order at 9:02 AM	Meeting commenced at 9:02am
<p><b><u>Introductions.</u></b> HPG Members, staff, and guests introduced themselves.</p> <p>Members present: Richard Smith, Tony Strobel, Principe Castro, Mike Hellman, Pam Smith, Shannon McElroy, Ja’Nae Tyler, Aaron Arnold, Wayne Williams, Paul Yabor, Greg Seaney-Ariano, Melissa Davis, Christopher Garnett, Briana Morgan, Ann Stuart-Thacker, Grace Shu, Rob Smith, Daiquiri Robinson, Louann Masden, Tamara Robinson, Jeffrey Haskins, Linda Frank</p> <p>[Members absent: Sharita Flaherty, Daniel Harris, Shirley Murphy, Nathan Townsend]</p> <p>Guests: Susan Rubenstein, Robert McKenna, Debra Murdoch, Kevin (visitor), Leah Maganotti</p> <p>Dept. of Health staff: Jill Garland, Cindy Finley, Cheryl Henne, Julia Montgomery, Sara Luby, Gloria Ward, Christine Quimby, MariJane Salem-Noll, Jon Steiner, Lisa Petrascu, Michelle Rossi, Jeff Funsten, Michelle Clarke, Steven Wimmer, Monisola Malomo, Kyle Fait, John Haines, Charles Howsare</p> <p>University of Pittsburgh staff: Brian Adams, David Givens, Sarah Krier, Scott Arrowood, Mackey Friedman.</p>	
<b><u>Approval of September Minutes:</u></b> Community Co-Chair Richard Smith asked for approval of the minutes	With no corrections, minutes stand approved.
<p><b><u>Announcements:</u></b></p> <p>DOH Staff updates: Lana Adams left DOH and returned to Susquehanna County. Cindy Finley is acting Bureau Director. Interview process for Bureau Director position should end in December, hoping to have a candidate by then. Conducting interviews for director of HIV Disease division. Posted statewide and anyone can apply.</p>	

<p>Gloria Ward is new public health program assistant administrator. Been with the department for 2 weeks. Working with several of the regions. Last meeting, met Suzanne Hodemaker, who is working with the other half of the regions, and Christine is working with AACO region. Program Analyst 3 position in Care Section is now vacant, will be reclassifying it as a Public Health Program Administrator. Position should be posted this week, if not early next week. Customer Service rep position for SPBP just filled by Roxanne. Recently lost a data manager, in the process of filling that vacancy.</p>	
<p><b><u>Review of November Agenda</u></b> Richard Smith</p>	
<p><b><u>Medical Monitoring Project: Consumer/Provider Advisory Board Discussion</u></b> Michelle Clarke</p>	Began at 9:13am
<p><b><u>STD Recidivism &amp; Opportunities for Prevention and Care/Treatment</u></b> Steve Kowalewski [Break begins at 10:04am]</p>	Began at 9:20am
<p><b><u>LGBT History Month Highlights</u></b> Kyle Fait [Break begins at 11:06am]</p>	Began at 10:27am
<p><b><u>Project Silk Highlights and Updates</u></b> Dr. Mackey Friedman [Lunch begins at 12:06pm]</p>	Began at 11:20am
<p><b><u>Review of CDC/HRSA HIV Planning Crosswalk</u></b> Sara Luby &amp; David Givens</p>	Called to order at Presentation began at 1:02pm
<p><b><u>HPG – 2017 and Beyond</u></b> Jill Garland &amp; Richard Smith [Break begins at 2:40pm]</p>	Conversation continued as part of previous section
<p><b><u>Subcommittees meet</u></b> [Adjourn at 4pm]</p>	

<b>DAY 2</b>	
<b><u>Call to Order.</u></b> Co-Chair Jill Garland called the meeting to order at 9:02 AM	Meeting commenced at 9:02 AM
<p><b><u>Introductions.</u></b> HPG Members, staff, and guests introduced themselves.</p> <p>Members present: Richard Smith, Principe Castro, Mike Hellman, Pamela Smith, Ja’Nae Tyler, Aaron Arnold, Wayne Williams, Paul Yabor, Greg Seaney-Ariano, Melissa Davis, Christopher Garnett, Briana Morgan, Ann Stuart-Thacker, Grace Shu, Rob Smith, Daiquiri Robinson, Louann Masden, Tamara Robinson, Jeffrey Haskins, Linda Frank</p> <p>[Members absent: Sharita Flaherty, Daniel Harris, Shirley Murphy, Nathan Townsend]</p> <p>Guests: Jessica Garland, Susan Thompson, Kevin (guest from Delaware), Chris Kupchik, Kirsten Burkhardt, Debra Murdoch</p> <p>Dept. of Health staff: Jill Garland, Cindy Finley, Cheryl Henne, Julia Montgomery, Gloria Ward, Monisola Malomo, Sara Luby, MariJane Salem-Noll, Jon Steiner, Godwin Obiri, Jeff Funsten, Nicole Reisner, Lisa Petrascu, Kyle Fait, John Haines</p> <p>University of Pittsburgh staff: Brian Adams, David Givens, Sarah Krier, Scott Arrowood.</p>	
<b><u>Review of November Day 2 Agenda</u></b> Richard Smith	
<p><b><u>Announcements:</u></b></p> <p>Care Section: Last meeting talked about RW Part B site visit. Visited October 18-20. Will give more information later. Report from that should come out later. RW Part B grant application for 2017 was submitted on Tuesday. Approved on the website and retrieved by HRSA.</p> <p>Additional funds will be distributed across the state. Met with 7 regional sub-recipients and gave them an overview. Will be for RW-eligible services, for clients who are RW eligible. Upscaling and providing additional services, for activities like medical case management.</p> <p>SPBP: Grant application is done. Have begun to formulate the pieces for the response to the site visit.</p> <p>Have a customer service line survey that has gone live for consumer satisfaction. Callers have an option at the end of the call to take a quick survey. It’s optional, but helpful for the program.</p> <p>Prevention: Applied for carryover funds, received a partial award. Holding a capacity building meeting for FFS testing providers, on 11/28-11/29. Bringing in a capacity building assistance provider to talk about ways to more effectively reach high risk populations for testing and identify new positives. Also put out a notice</p>	

for mini grants. Awarding up to \$5000 per agency to enhance services. Examples include purchasing incentive items (toiletries, gift cards, etc.). Due now but might be able to make accommodations if needed.

Grant application was submitted in September. Waiting on technical review and notice of award, normally comes in December.

In the process of conducting monitoring visits to county and municipal health departments, should be done in early December.

Invited by Bureau of Community Health Systems to do a short presentation to the staff in districts about the importance of routine testing for HIV, both in general and for TB patients.

Invited to participate in HIV surveillance program's regional trainings. Discussed collaboration and integration efforts.

In 2018, CDC will be integrating HIV prevention and surveillance grants. Starting to get more information about their plans for that process.

Have a surplus of extra-large condoms that will be expiring. Also have female condoms available.

NASTAD sent out a draft document providing recommendations around integration of surveillance and prevention grants at the CDC. They recommend that the integrated jurisdictional HIV prevention and care plans be used and serve as the basis for the applications, they recommend improved cross-agency coordination at the national level including HRSA, CDC, CMS, HUD, etc., and improved coordination and consistency among agencies around performance measures, terminology, benchmarks, etc.

Received another NASTAD communication, regarding the outcome of the Presidential election. They are in the process of analyzing President-elect Trump's policies and their potential impact on the HIV and Hepatitis communities. NASTAD is reassuring us that they will continue advocacy with Congress and the new administration in support of governmental public health programs and the needs of those living with HIV and/or hepatitis.

RW reauthorization –NASTAD feels it is not prudent to look for reauthorization at this time, can continue unauthorized with annual appropriations as it has for the past several years. NASTAD will continue to monitor any conversations on the topic with key allies and members of Congress.

Federal government is currently operating under a continuing resolution through 12/9. Pushing for another small continuing resolution to get through to the new administration.

Aaron: Conversation around infusion of funds was about projects serving Ryan White eligible clients only. Wondering what played into this decision, and if we could hear from sub recipients in the future to hear what they are doing?

Cheryl: HRSA clarified things during site visit that impacted the availability of funding for state rebates.

Linda: Everybody in Washington inside the Beltway is talking about Ryan White, substance abuse, LGBT issues, needle exchange. People are getting mobilized to ensure that the voices of our constituents are heard, and to make sure that we get the needs of our populations met in this new administration. Unlikely that a new administration will try to dismantle Ryan White, might end up with flat funding though.

Wayne: Is there a way to earmark funding for specific areas of service? Disparities has identified problem areas (accessibility, e.g.) and it would be nice to see these areas getting funding.

Julia: All 7 regional sub recipients are sitting around the table. They will be working directly with their providers to identify gaps in services. I'm sure they will be taking this work into consideration during that process.

Rob: Received a letter at Family Health Council. Resolution #472 in recognition of World AIDS Day. Adopted on October 24<sup>th</sup> by the Senate.

HPCP: Talked yesterday about Project Silk, the expansion and the His Health recognition. Acceptance Journeys discussed potential dissemination plans yesterday as well. Internet outreach project: new staff person in Eastern PA. In 1 month, seen a 40% increase in referrals.

Been working all year on a technical issue. Location-based apps use GPS, difficult for us to do outreach to areas where we are not located. Made a breakthrough with duplicating our location so that we can offer assistance in other areas.

Tony wanted to thank everyone for the get-well card. Recovery is continuing, he is back at work.

Dr. Sarah Krier has officially been offered and accepted a faculty position in the department.

Ann: Will be retiring in 2017. Been in the field for 31 years and with AIDSNet for 17. Been through it all, humbled to be a part of it.

Charlie: Epidemiology profile for Hepatitis C is finished and approved. Everything but the coinfection data, which will be released within the month in an addendum. Quarterly stakeholder meeting coming up on December 1. December 8, opioid conference, King of Prussia, American Liver Foundation website for registration. Will probably do something similar in the Western Region in May.

Grant opportunities. Kickoff meeting to look at rural health grant, looking at the intersection of multiple STDs and risk factors. Proposal due 1/10, looking for assistance with writing sections.

Approved for 2 positions for Hepatitis C. One position is specifically looking at co-infection.

Grace: When will you come back for a presentation in Lycoming County?  Dr. Howsare: None planned at the moment. Had unusual funding for a year, allowed for programming and development.	
<b><u>Ryan White Grant Application/HRSA Site Visit Overview</u></b> Jill Garland & Cheryl Henne, Presenting	Presentation began at 9:45am
<b><u>Break.</u></b>	Begins at 10:25am
<b><u>Pennsylvania's HIV Continuum of Care</u></b> Dr. Monisola Malomo	Presentation began at 10:44am
<b><u>Subcommittees Meet</u></b>	Begins at 11:22am
<b><u>Lunch</u></b>	Begins at 12:00pm
<b><u>HPG – 2017 and Beyond (continued)</u></b> Sara Luby	Begins at 1:05pm
<b><u>Break</u></b>	
<b><u>HPG Membership Application and Timeline</u></b>	Begins at 2:20pm
<b><u>Subcommittee Report/Closing Discussion</u></b> Incidence: Wrote a letter about mandatory reporting for fatal and non-fatal overdose and mandatory reporting for viral load and CD4 count statewide. Will distribute to Secretary of Health and Secretary of Drug and Alcohol  Access: Continued looking at Trauma-informed practices and what's contained in the Plan. Looking at most recent literature and looking to explore presentation opportunities to learn more about trauma-informed practices and how they can relate to HIV care  Disparities: Worked with Dr. Frank in the past on transgender webinar, and homelessness webinar. Gave Dr. Frank a few topics for 2017 webinars. People of Color/HIV and other comorbidities; HIV and persons with disabilities; mental health and HIV; Aging and HIV; HIV and PrEP	Begins at 2:48pm
<b><u>Meeting Adjourned</u></b>	The meeting was adjourned at 2:50pm. Steering committee meeting to follow.