

HIV Planning Group Meeting Minutes

March 2023 Meeting

March 22nd, 2023

Meeting held in-person and virtually via Microsoft Teams.

In-person meeting held at the Penn Harris Hotel Trademark Collection by Wyndham, 1150 Camp Hill Bypass, Camp Hill, PA 17011

Because HPG meetings are audio recorded, specific language will only be noted here for:

1. Individuals giving a formal report or specific announcement
2. Individuals requesting to be noted “for the record”
3. Policy and procedure decisions
4. Motions/votes
5. Recognitions, thanks, etc.

Once approved by the HPG as part of the minutes, all recordings, presentations, and discussions will be available on www.stophiv.com in the HPG Planning section.

- *Questions asked during meeting and answers are italicized*

<u>Time</u>	<u>Topic/Discussion</u>	<u>Action</u>
9:03am	<u>Call to Order and Welcome</u> Sharita Flaherty, HPG Community Members and Mari Jane Salem-Noll, HPG Division Co-Chair <ul style="list-style-type: none">• Sharita called the meeting to order• Sharita graciously stepped in to co-chair the meeting alongside Mari Jane due to Sonny being unavailable	
9:03am-9:20am	<u>Attendance and Introductions</u> HPG Members Present: Gary Snyder, Stephanie Knupsky, Emma Seagle, Andre Ford, Leah Magagnotti, Rachel Schaffer, Liza Conyers, Sharita Flaherty, Michelle Troxell, Shekinah Rose, Natasha Gorham, Shane Cobert, Clint Steib, Michael Witmer, Carlos Dominguez, Michael Tikili, Tammi Butler, Paul Kabera, Julia Sughrue, Lupe Diaz, Sofia Moletteri, Miguel Rodriguez, Heshie Zinman, Ella Kaplan, Joe Manino	Attendees were either in-person or on Microsoft Teams. All were invited to introduce themselves

HPG Members Not Present: Sonny Concepcion, Victor Hurlde, Marci Egel-Guzowski, Rob Pompa, Chris Benson, Ginger Scaife

Planning Partners Present: Sharron Goode-Grant (Philly Part A Grantee/Philly HIV Planning), John Haines (SPBP-AC), Lauren Orkis (Viral Hepatitis), Jocelyn Hillman (Viral Hepatitis), Patrick Nosko (TB Program), Sara Wojciechowski (Office of STDs), Stephanie Cole (PA Department of Aging), Ike Onukogu (HIV Surveillance), Godwin Obiri (HIV Surveillance)

Planning Partners Missing: Corrections, Disability Services Agency, Drug and Alcohol, Health Equity, Medical Assistance, OMHSAS, Education, HOPWA, PA-FQHC

Division of HIV Disease/Department of Health Staff

Present: Jill Garland, Mari Jane Salem-Noll, Kyle Fait, Michelle Rossi, Cheryl Henne, Kendra Parry, Joanna Stoms, Jonathan Steiner, Robert Smith,

Guests:

- **From GLO Harrisburg:** Alexis Nunez, Celeste Cece Royale, Kendra Stevenson, Gabe Taylor, Anthony Hall, TL Waid, Terrence McGeorge, Isaiah Morris
- **From Project SILK Pittsburgh:** Brandley Tielsch
- **From Project SILK Allentown:** Kenny Sareven, Michelle Wilson, Chloe Cole-Watson
- Darrin Kinander (PA Thrive Partnership), Jeremy Sandberg (PEHTI), Lauren Brandon (UPMC REACCH), Kylin Camburn (Valley Youth House), Kristi Martarano, Mike Hellman, Savannah Runco, Maddison Toney, Noey Castro, Carol Vanderhoff, Cindy Berish, Kevin Westgate, Benjamin Scott Heiserman, Justin P.,

	University of Pittsburgh Staff: Corrine Bozich, David Givens, Mike Zolovich, Nayck Feliz, Greg Fisher, David Stefanac, Sarah Krier, DJ Stemmler, Luis Archila, Harley Roth, Teagen O'Malley, Scott Arrowood	
9:20am-9:23am	Previous Meeting Recap <u>David Givens, HPCP</u>	
9:23am-9:24am	<u>Approval January 2023 HPG Meeting Minutes</u> HPG <ul style="list-style-type: none"> • Shane Cobert made a motion to approve the minutes • Gary Snyder seconded the motion\ • The minutes were approved unanimously by HPG members 	
9:24am-9:25am	<u>Agenda Review</u> Mari Jane Salem-Noll HPG Division of HIV Co-Chair	
9:25am-9:39am	<u>Announcements</u> All attendees <u>Division of HIV Disease Updates</u> <u>Care Program</u> <ul style="list-style-type: none"> • Case Management workgroup is meeting this month to review comments from the Department of Health (DOH) regarding the Medical Case Management (MCM) and non-MCM standards they recently updated. They will then move on to reviewing and updating program standards. • Case Management trainings through Mid-Atlantic AIDS Education Training Center (MAAETC) continue. Information and registration are available through MAAETC. 	All announcements were compiled and distributed to all attendees in advance. Any additional announcements added at the meeting are at the end of this section

- In an effort to continue to grow the program, the Division has started an internal Innovative Projects Workgroup to evaluate and implement new initiatives. Some initiatives being considered include medication dispensers and peer navigation/Project TEACH. Recommendations of projects to be considered are welcome.
- 2023/2024 Contract Renewals have been started with all Regional grantees.
- The Health Resources and Services Administration (HRSA) has made the Division aware that we need to submit a letter of concurrence/non-concurrence from the Philadelphia HIV Planning Group with our Integrated Plan. We are working with Philadelphia HIV Planning Group to present our plan to them for review.

Clinical Quality Management (CQM):

- 2022 Quality Improvement Project, MCM Retention in Services
 - Baseline: 77 percent, after most recent report period MCM retention is at 81 percent.
- 2023 Performance Measures:
 - Special Pharmaceutical Benefits Program (SPBP): HIV Viral Load Suppression, Annual Retention in Services
 - Medical Case Management (MCM): Annual Retention in Services, HIV Viral Load
 - Food Bank/Home Delivered Meals: Annual Retention in Services
 - Health Education/Risk Reduction: HIV Viral Load Suppression
 - HERR: HIV Viral Load Suppression
 - Outpatient/Ambulatory Health Services: HIV Viral Load Suppression

- Medical Transportation: Annual Retention in Services
- Overall, Viral Load and Linkage to Ryan White Part B Services

- The CQM Workgroup will meet in March 2023 to identify the focus of the 2023 quality improvement project.

Housing Opportunities for People living with AIDS (HOPWA):

- The Consolidated Annual Performance and Evaluation Report (CAPER) is with the DOH for final approval prior to submission to the Department of Community & Economic Development (DCED) and Housing and Urban Development (HUD)
- Work has begun on the draft of the yearly Action Plan for DCED
 - Anticipated allocation for next year is a slight increase to \$3,644,185

Monitoring and Evaluation

- All RWHAP Part B subrecipients must receive an annual monitoring site visit unless the recipient has an approved annual subrecipient site visit exemption from DOH. To maintain a reasonable level of monitoring and ensure compliance with HRSA and contractual standards, the Pennsylvania Ryan White Part B Program is implementing a two-tier monitoring process that has grantees receiving a full monitoring site visit every other year and a modified monitoring site visits alternate year. This process started in January 2023. AACO, FHCCP and NCADC will receive a full monitoring visit, AIDSNet, JHF, Penn West and UWWV will receive a modified monitoring visit.

- *Full* monitoring occurs over three days and is based on the HRSA [RWHAP Part B Program Monitoring standards](#). Project Officers will use a revised full monitoring tool to evaluate compliance.
- *Modified* monitoring is two days in length and is based on the Universal Standards found on page 21 in the [Pennsylvania Program Service Standards for Ryan White Part B Eligible Services Manual](#). Project Officers will use the modified monitoring tool to evaluate compliance.
- Project officers will begin monitoring the Participating Provider Agreements for non-clinical HIV testing starting in March. The department will be conducting 22 virtual site visits from March-June.
- The Data Team has been working with Surveillance to increase the frequency and accuracy of our Viral Load reporting. VL data is an integral part of program evaluation for both the Prevention and RW Care programs.

Special Pharmaceutical Benefits Program (SPBP)

- SPBP Advisory Council Meeting:
 - Next meeting: In-person meeting on Thursday, May 4, 2023, 10am-3pm at the Best Western Premier.
 - Remaining 2023 meeting dates:
 - Thursday, May 4, 2023 – 10:00 a.m. to 3:00 p.m. (in-person – Best Western Premier)
 - Thursday, July 20, 2023 – 10:00 a.m. to 12:00 p.m. (conference call)
 - Thursday, October 26, 2023 – 10:00 a.m. to 3:00 p.m. (in-person – Penn Harris Hotel)

- 2024 meeting dates:
 - Thursday, January 25, 2024 – 10:00a.m. to 12:00 p.m. (conference call)
 - Thursday, April 25, 2024 – 10:00 a.m. to 3:00 p.m. (in-person – TBD)
 - Thursday, July 25, 2024 – 10:00 a.m. to 12:00 p.m. (conference call)
 - Thursday, October 24, 2024 – 10:00 a.m. to 3:00 p.m. (in-person – TBD)
- SPBP website updates www.health.pa.gov/spbp
 - New income limits effective 1/16/23
 - Individual income limit = \$72,900
 - Each additional spouse/dependent = \$25,700
 - SPBP Advisory Council meeting dates posted online for 2023 & 2024
- The SPBP brochure has been updated and is also being translated into Spanish.

Prevention

- Capacity Building: Visit www.stophiv.com to register for upcoming trainings. The stophiv.com website is updated every 2-months with new training schedules. The new HIV Testing in Clinical Settings training is on the calendar for 2023.
- HIV Prevention created a new Public Health Program Administrator position to coordinate partner services and cluster activities. This position was posted for applicants until 2/27. Interviews will begin as soon as the candidate list is received.

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| | <ul style="list-style-type: none">• A “Dear Provider” letter was drafted to send to medical providers that had an individual newly diagnosed with HIV at their practice. The purpose of this letter is to ensure private providers are aware of the resources available to them and their patients, understand the purpose of partner services and the role of the Department, and to encourage them to continue offering routine HIV testing. Since the last meeting Program sent out two batches of letters.• The Center for Disease Control (CDC) released the “End of Year” reporting template for the HIV Surveillance and Prevention Grant that is due April 14.• The NHM&E data report to the CDC, due March 15, was uploaded on 3/9 for calendar year 2022. These data uploads are summarized in the “rapid feedback reports” that are shared with partners bi-annually.• Prevention is working with the University of Pittsburgh capacity building team to develop the Status Neutral Navigation & Linkage Program (SNNLP) training. A draft agenda has been developed and will be shared with the SNNLP workgroup.• The Division is collaborating with the Department of Corrections in the distribution of resources to clinical staff and individuals being released from state correctional facilities. These resources include information on HIV/STD testing, Ryan White B services, SPBP services and condoms.• The Division is collaborating with the Department of Drug and Alcohol Programs on harm reduction activities including the distribution of Naloxone and Fentanyl strips. | |
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HIV Surveillance and Epidemiology Updates

- Michael Allen, HIV Surveillance Data Manager, is no longer with the Department of Health. We are currently interviewing candidates for his position. In addition, Johalice Leon-Alicea, the Medical Monitoring Project Spanish Interviewer resigned recently to continue her course work towards an MPH degree. The posting for this contract position is expected soon.
- While there are no new HIV cluster in recent months, we continue follow up activities on existing active clusters.

Philadelphia Department of Public Health (PDPH)/Division of HIV Health (DHH)

- Director and Medical Director Kathleen A. Brady, MD announcement on February 2, 2023 with excitement the change in the name of AACO (AIDS Activities Coordinating Office) to the Division of HIV Health (DHH). As the DHH, we will continue to work to advance the health and well-being of people living with or affected by HIV.
- Save The Date! Aging and Thriving: Living Beyond HIV Diagnosis on Tuesday May 23, 2023 - Hosted by The Aging with HIV Planning Committee and Philadelphia Department of Public Health
 - *See flier attached in announcements email*

The MidAtlantic AIDS Education and Training Center (MAAETC)

- *See flier attached in announcements email for upcoming events, trainings, and webinars*
- An HIV and aging summit titled *Beyond the Limits of HIV and Aging: Prevention, Treatment, and Resilience* is being held on Monday, June 12th 2023 at the Pittsburgh

Marriott North, 100 Cranberry Woods Drive, Cranberry Township, PA 16066

- *See flier attached in announcements email for more information*

ADDITIONAL ANNOUNCEMENTS ADDED DURING MEETING

- **From Mari Jane Salem-Noll on the Division sharing requested documents**
 - *“Several meetings ago it was asked that the division to make public certain documents like budgets, grant applications, and federal reports that we submit as part of our requirements. After some internal discussions, we decided each of our sections (RW part B, Care, Prevention, SPBP, etc.) will do presentations that will get further into the weeds than we did for the orientation. During those presentations, we will share the grant requirements, reporting requirements, and our budget. After those sessions, we can make those documents available to the HPG membership. There are certain documents that we will not be able to share because some of those reports have grantees’ specific information.”*
 - *“We will not publish these documents up on any websites but we will set up a resource account on our site. For inquiries and questions, you can e-mail the resource account. The other thing that we're going to put on there is a reference to the Right to Know Law Act. That is a process that department uses when the public request documents and that request goes through levels of approval in the department. So if there's any documents that the public wishes to have, that is the avenue that you would take.”*
 - *“This should all hopefully be up and running soon and will be shared when it’s ready to go.”*

	<ul style="list-style-type: none"> ● From the HPCP <ul style="list-style-type: none"> ○ We are in the process or hiring a Community Engagement Specialist to take Dr. Maura Bainbridge’s spot ○ We are also looking to fill a HIV Planning Specialist, a position previously held by Dr. Brian Adams. Pitt will send out emails about both of these positions. Please feel free to send them to any interested candidates! ○ We are working with the state on developing two separate online dashboards, one public facing and one just for the HPG, that will track the progress of the Evaluation subcommittee as they review the new IHPCP ● From HPG Community Member Liza Conyers <ul style="list-style-type: none"> ○ The next meeting for the Adhoc Subcommittee on Employment will be March 28th from 2:30 to 3:30. So if you're interested, let Liza know at lmc11@psu.edu ○ They are working closely with the Office of Vocational Rehabilitation. ○ “The group set up liaisons with different folks at the Office of Vocational Rehabilitation to reach out to different Ryan White projects. If you're familiar with people in your agencies who need vocational services, let me know.” ○ “Part of the goals of the subcommittee is to facilitate greater access and connections across these areas and that will be a big focus of our March 28th meeting.” ○ “I welcome anybody who is interested and I'm really optimistic that we'll be able to make some progress here. So thanks to all members of the subcommittee.” 	
<p>9:39am-10:40am</p>	<p><u>Project SILK Intro and Presentations from SILK Sites</u></p> <ul style="list-style-type: none"> ● Nayck Feliz, HPCP ● From GLO Harrisburg: Alexis Nunez, Celeste Cece Royale, Kendra Stevenson, Gabe Taylor, Anthony Hall, TL Waid, Terence McGeorge, Isaiah Morris 	

	<ul style="list-style-type: none"> • From Project SILK Pittsburgh: Brandley Tielsch • From Project SILK Allentown: Kenny Sareven, Michelle Wilson, Chloe Cole-Watson 	
10:40am-10:55am	<p><u>Project SILK Discussion</u> Project SILK Community Leaders and HPG</p> <ul style="list-style-type: none"> • See and listen to the entire discussion on www.stophiv.com 	
10:55am-11:10am	<u>Break</u>	
11:10am-11:50am	<p><u>Project SILK Discussion (cont.)</u> Project SILK Community Leaders and HPG</p> <ul style="list-style-type: none"> • The HPG decided to skip the scheduled icebreaker in order to continue the discussion around Project SILK 	
11:50am-12:00pm	<p><u>Mentorship Pods Check-In</u> Mike Zolovich, HPCP</p> <ul style="list-style-type: none"> • HPG members who were in-person were asked to find other in-person members from their HPG mentoring pod and sit with them at lunch • Online HPG members were provided with a separate meeting link to meet during lunch if they desired 	HPCP will continue to coordinate virtual meetings with each pod between HPG meetings
12:00pm-1:00pm	<u>Lunch</u>	
1:03pm-1:20pm	<p><u>HPG Travel Presentation</u> Kyle Fait, Division of HIV Disease</p>	
1:20pm-2:02pm	<p><u>State Opioid Response (SOR) Grant Update</u> Jocelyn Hillman & Lauren Orkis, Dept. of Health</p>	
2:02pm-2:49pm	<p><u>HPG Membership, Recruitment Report, and Representation Discussion</u> HPG and Corrine Bozich, HPCP</p>	
2:49pm-3:00pm	<u>Break</u>	

3:00pm-
3:40pm

Community Co-Chair Elect Election Explanation and Nominations

David Givens, HPCP

- The group decided to do this presentation before the protocols discussion to make sure there was plenty of time for questions and nominations

DISCUSSION

- From Gary Snyder: *“Do individuals have to have certain qualifications to run for co-chair?”*
 - Sharita Flaherty: *“No. Any HPG community can run.”*
 - Andre Ford: *“Shouldn’t we consider limiting it to those who have more experience? I know when I first started I didn’t really understand anything for about 6 months.”*
 - Sharita: *“Ultimately it is an election and people have to wow us, so I don’t think we should spell it out.”*
 - The group ultimately decided not to put into writing any qualifications for those running for Co-Chair elect in the HPG protocols, other than being a community HPG member.
- From Gary Snyder: *“Does being elected co-chair override your three year term at an HPG member? So if you’re at the end of your term and get elected co-chair, are you then asked to stay on longer?”*
 - David Givens: *“Yes. The co-chair terms overrides a community member term”*
 - Gary: *“We need to update this in the HPG protocols. We also need to update them to reflect the one-year co-chair elect.”*
- From Rachel Schaffer: *“Is there any language in the protocols for if the co-chair isn’t meeting their responsibilities?”*
 - David Givens: *“No currently, no. This is something that could be added.”*

NOMINATIONS

- Lupe Diaz nominated Gary Snyder and Andre Ford seconded the nomination

	<ul style="list-style-type: none"> ○ Gary declined his nomination since he is the co-chair elect of the Evaluation Subcommittee ● Clint Steib nominated Sonny Concepcion and Michael Tikili seconded the nomination ● Shane Cobert nominated himself and Gary seconded the nomination ● Joe Mannino nominated Rob Pompa and Liza Conyers seconded the nomination ● Final vote held on Day 2 between Shane, Sonny, and Rob 	
3:40pm-3:45pm	<p><u>HPG Protocols Discussion</u> HPG</p> <ul style="list-style-type: none"> ● The group decided they would not vote on the protocols on Day 2 based to the discussion during the Co-Chair Elect portion of the agenda ● Based on the discussion in the Co-Chair elect portion around edits to the protocols, Shane Cobert made a motion for an ad-hoc subcommittee to update and maintain the HPG protocols. Andre seconded the motion. All HPG members were in favor, with no opposed. ● The group then decided to use the portion of the agenda on Day 2 dedicated to the protocol vote to discuss the HPG Protocols Workgroup 	
3:45pm-4:02pm	<p><u>Virtual participation: What is working, what can improve?</u> <u>Presentation and Discussion</u> HPG and Mike Zolovich, HPCP</p> <ul style="list-style-type: none"> ● The HPG reviewed feedback from recent surveys taken after meetings ● The HPG recommended a few reminders at the top of every meeting about hybrid meeting decorum and HPG ground rules 	
4:02pm	<p><u>Summary and Adjournment</u> Sharita Flaherty, HPG Community Member and Mari Jane Salem-Noll, HPG Division Co-Chair</p> <ul style="list-style-type: none"> ● Sharita adjourned the meeting 	

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<u>Time</u>	<u>Topic/Discussion</u>	<u>Action</u>
9:07am	<u>Call to Order and Welcome</u> Sharita Flaherty, HPG Community Members and Mari Jane Salem-Noll, HPG Division Co-Chair <ul style="list-style-type: none">• Sharita called the meeting to order• Sharita agreed to keep being the co-chair of the meeting alongside Mari Jane. While Sonny was available, he was attending virtually and wanted Sharita to continue co-chairing the meeting since she was in-person.	
9:07am-9:08am	<u>Attendance and Introductions</u> HPG Members Present: Gary Snyder, Stephanie Knupsky, Emma Seagle, Andre Ford, Sonny Concepcion, Leah Magagnotti, Rachel Schaffer, Liza Conyers, Sharita Flaherty, Michelle Troxell, Shekinah Rose, Natasha Gorham, Shane Cobert, Clint Steib, Michael Witmer, Carlos Dominguez,	Attendees were either in-person or on Microsoft Teams. Any attendees

	<p>Michael Tikili, Tammi Butler, Paul Kabera, Julia Sughrue, Lupe Diaz, Sofia Moletteri, Miguel Rodriguez, Heshie Zinman, Ella Kaplan, Joe Manino, Rob Pompa (on the phone for Co-Chair speeches)</p> <p>HPG Members Not Present: Victor Hurlde, Marci Egel-Guzowski, Chris Benson, Ginger Scaife</p> <p>Planning Partners Present: Sharron Goode-Grant (Philly Part A Grantee/Philly HIV Planning), John Haines (SPBP-AC), Lauren Orkis (Viral Hepatitis), Jocelyn Hillman (Viral Hepatitis), Patrick Nosko (TB Program), Sara Wojciechowski (Office of STDs), Ike Onukogu (HIV Surveillance), Godwin Obiri (HIV Surveillance)</p> <p>Planning Partners Missing: Aging, Corrections, Disability Services Agency, Drug and Alcohol, Health Equity, HIV Surveillance, Medical Assistance, OMHSAS, Education, HOPWA, PA-FQHC</p> <p>Division of HIV Disease/Department of Health Staff Present: Mari Jane Salem-Noll, Kyle Fait, Michelle Rossi, Cheryl Henne, Kendra Parry, Joanna Stoms, Jonathan Steiner, Robert Smith, Michelle Schlegelmilch, Cameron Schatz, Moira Foster</p> <p>Guests: Bradley Tielsch (SILK Pittsburgh), Darrin Kinander (PA Thrive Partnership), Kimberly Sabolcik, Kristi Maratarano, Savannah Runco, Maddison Toney, Justin P., Janice Byrd</p> <p>University of Pittsburgh Staff: Corrine Bozich, David Givens, Mike Zolovich, Nayck Feliz, Greg Fisher, David Stefanac, Sarah Krier, DJ Stemmler, Luis Archila, Harley Roth, Teagen O'Malley, Scott Arrowood</p>	<p>who did not attend the first day were asked to introduce themselves.</p>
<p>9:07am-9:11am</p>	<p><u>In-Person and Virtual Meeting Etiquette and Reminders</u> Mike Zolovich, HPCP</p>	<p>These reminders</p>

	<ul style="list-style-type: none"> This was added to the morning's agenda based on the "Virtual Feedback" agenda item from Day 1 	will now be given at every meeting before the group begins working
9:11am-9:13am	<p><u>Additional Announcements</u></p> <ul style="list-style-type: none"> Mike Zolovich, HPCP spoke about an HPG Members only Contact List discussed at the January meeting. Mike distributed a draft of the list to all HPG members for final edits and approval of what information they wanted shared with the group 	All attendees were invited to provide and announcements not covered during Day 1
9:14am-9:16am	<p><u>Meeting Survey Distribution</u> Mike Zolovich, HPCP</p> <ul style="list-style-type: none"> Mike distributed paper copies of the survey to all in-person attendees and reminded everyone there would be time later in the day to complete it Mike also asked that anyone who had to leave early fill out the survey before leaving Online attendees were sent a link to the survey 	
9:16am-9:19am	<p><u>HPG Protocols Workgroup Discussion</u></p> <ul style="list-style-type: none"> HPG community members Gary Snyder, Natasha Gorham, Lupe Diaz, Sonny Concepcion, Andre Ford, and Rachel Schaffer volunteered to be on the workgroup HPG Planning Partner Sharron Goode Grant also volunteered 	The HPCP will facilitate these meetings and coordinate with the volunteers to set the meetings up
9:19am-9:45am	<p><u>Community Co-Chair Elect Election</u> HPG and HPCP</p>	

	<p>SPEECHES</p> <ul style="list-style-type: none"> • Shane Cobert, Sonny Concepcion, and Rob Pompa all gave short speeches to explain to the HPG why they would be the best fit for co-chair elect. • All HPG community members were invited to ask each candidate questions about how they would handle their responsibilities as co-chair <p>VOTE</p> <ul style="list-style-type: none"> • All present community members voted for one candidate or abstained from the vote via secret ballot • One round of voting occurred and Rob Pompa received the most votes, appointing him as the new HPG Community Co-Chair Elect • Congratulations, Rob! 	<p>Rob will spend the next year shadowing Sonny Concepcion before taking over as Co-Chair</p>
<p>9:45am-10:00am</p>	<p><u>Break</u></p>	
<p>10:00am-12:00pm</p>	<p><u>HPG Subcommittee Meeting Time</u> HPG Subcommittees</p> <ul style="list-style-type: none"> • New HPG members who started in 2023 were asked to attend one or both subcommittees’ breakouts to see the • New members will officially pick a subcommittee to join by the May 2023 meeting 	
<p>12:00pm-1:00pm</p>	<p><u>Lunch</u></p>	
<p>1:00pm-1:17pm</p>	<p><u>Subcommittee Meeting Summaries</u> Subcommittee Co-Chairs</p> <ul style="list-style-type: none"> • Evaluation Subcommittee <ul style="list-style-type: none"> ○ The Evaluation subcommittee received a presentation from Michelle Rossi and Jonathan Steiner on Strategy 1E, Activities 13, 14, 15, and 16 in the new IHPCP – “Continue and enhance condom distribution.” ○ The group made the following recommendations around Strategy 1E – 1) The condoms arrive very 	

	<p>quickly, which is a great success on the Division’s part!; 2) There needs to be more communication regarding updates around condom ordering form; 3) If condoms are going to expire, let’s make sure there’s a way to dispose of them or ship them to someone who needs them. Michelle Rossi will make a one-page document on how to do this and it will also include how to store them and distribute them.</p> <ul style="list-style-type: none"> ○ The group also recieved a presentation on from Michelle and Jonathan on Strategy 2C, Activities 36, 37, and 38 – “Continue PPAs”. ○ The group made the following recommendations around Activities 36 and 37 – “PPAs should be informed of AETC clinical trainings to improve capacity at reaching priority populations” ● Intersectional and Innovation Subcommittee <ul style="list-style-type: none"> ○ Received a presentation around HIV and aging from Dorcus Baker (MAAETC). The group shared resources throughout the state with one another for individuals who are aging. ○ The group also discussed what they mean when they say “aging”: individuals who are aging chronologically vs. those who are not “older” adults in the typical sense but may need access to resources. ○ They also discussed how individuals should be responding as both medical providers and service providers ○ to support people who are aging with HIV. They discussed how those considered to be “aging” might need a multidisciplinary team and what that might look like. ○ The group re-elected Shane Cobert and elected Shekinah Rose as co-chairs for their next cycle 	
<p>1:17pm-1:50pm</p>	<p><u>Workgroup Updates: Clinical Quality Management (CQM) Workgroup</u> Michelle Schlegelmilch, CQM Workgroup Chair</p>	

1:50pm-2:03pm	<u>Workgroup Updates: Employment Workgroup</u> Liza Conyers, Employment Workgroup Chair	
2:03pm-2:10pm	<u>Workgroup Updates: Status Neutral Navigation Linkage Program (SNNLPP) Workgroup</u> Cameron Schatz, DOH and SNNLP Workgroup Chair	
2:10pm-2:20pm	<u>Break</u> <ul style="list-style-type: none"> All attendees were encouraged to fill out the meeting feedback survey during this time 	
2:20pm-2:22pm	<u>Mid-Atlantic AIDS Education and Training Center (MAAETC)</u> <ul style="list-style-type: none"> The HPG was unable to receive the presentation due to a scheduling conflict with Dr. Linda Frank 	This presentation will be scheduled for a later meeting
2:22pm	<u>Summary and Adjournment</u> Sharita Flaherty, HPG Community Member and Mari Jane Salem-Noll, HPG Division Co-Chair <ul style="list-style-type: none"> Sharita adjourned the meeting Thank you Sharita for stepping in as Co-Chair! 	A detailed summary of the meeting will be emailed to all attendees.