

HIV Planning Group Meeting Minutes

November 2022 Meeting

September 7th, 2022

Meeting held in-person and virtually via Microsoft Teams.

In-person meeting held at the Best Western Premier Central Hotel and Conference Center, 800 E. Park Drive, Harrisburg, PA 17111

Because HPG meetings are audio recorded, specific language will only be noted here for:

1. Individuals giving a formal report or specific announcement
2. Individuals requesting to be noted “for the record”
3. Policy and procedure decisions
4. Motions/votes
5. Recognitions, thanks, etc.

Once approved by the HPG as part of the minutes, all recordings, presentations, and discussions will be available on www.stophiv.com in the HPG Planning section.

<u>Time</u>	<u>Topic/Discussion</u>	<u>Action</u>
9:09am	<u>Call to Order and Welcome</u> Sonny Concepcion and Mari Jane Salem-Noll HPG Community Co-Chairs	Sonny called the meeting to order
9:09am-9:20am	<u>Attendance and Introductions</u> HPG Members Present: Rob Pompa, Gary Snyder, Stephanie Knupsky, Emma Seagle, Andre Ford, , Sonny Concepcion, Leah Magagnotti, Rachel Schaffer, Liza Conyers, Sharita Flaherty, Michelle Troxell, Ginger Scaife, Shekinah Chapman, Natasha Gorham, Michael Tikili, Shane Cobert, Clint Steib, Michael Witmer, Carlos Dominguez, Michael Tikili HPG Members Not Present: Chris Benson, Jessica Burdick, Cornelius Holmes, Daniel Pipkin, Michael Latady, Shauna Weible, Victor Hurlde, Ella Kaplan, Joe Mannino, Marci Egel-Guzowski	Attendees were either in-person or on Microsoft Teams. All were invited to introduce themselves

	<p>Planning Partners Present: Sharron Goode-Grant (Philly Part A Grantee/Philly HIV Planning), John Haines (SPBP-AC), Moira Foster (HOPWA), Emily Holladay (Office of Aging), Sara Wojciechowski (Office of STD's), Andres Alvarez (MAAETC), Jocelyn Hillman (Viral Hepatitis),</p> <p>Planning Partners Missing: Corrections, Office of Aging, Disability Services Agency, Drug and Alcohol, Health Equity, HIV Surveillance, Medical Assistance, TB Program, OMHSAS, PA-FQHC, Education</p> <p>Division of HIV Disease/Department of Health Staff Present: Mari Jane Salem-Noll, Kyle Fait, Michelle Rossi, Cheryl Henne, Monisola Malomo, Quiana Davis, Kendra Parry, Joanna Stoms, Cameron Schatz, Nenette Hickey, Michelle Schlegelmilch, Robert Smith, Moira Foster, Nnenna Ezeyoke, Jocelyn Hillman</p> <p>Guests: Jeremy Sandberg (PEHTI), Godwin Obiri, Tiana Warner, Cindy Snyder, Kimberly Sabolcik, Amanda Hodges, Lauren Orkis, Ikechukwu Onukogu, Colin Kelso, Monica Woodring, Sterling Johnson, Savannah Runco, Stephanie Cole, Lindsay Stein, Karelis Torres</p> <p>University of Pittsburgh Staff: Brian Adams, Corrine Bozich, David Givens, Mike Zolovich, Sarah Krier, Nayck Feliz, Greg Fisher, David Stefanac, DJ Stemmler, Mackey Friedman, Teagen O'Malley, Harley Roth</p>	
9:20am-9:21am	<p><u>Approval of July Townhall Meeting Minutes</u> HPG</p>	The minutes were approved unanimously
9:21am-9:44am	<p><u>Obituary of Dr. Tony Silvestre</u> Read by David Givens, Sarah Krier, and Mackey Friedman of the HPCP</p>	All attendees were invited to share any memories

		they had of Dr. Silvestre
9:44am-9:50am	<p><u>July Townhall Meeting Recap and September Meeting Goals</u> Brian Adams, HPCP</p>	
9:50am-9:52am	<p><u>Announcements</u></p> <p><u>Division of HIV Disease Updates for September HPG Meeting</u></p> <p><u>Monkeypox Update</u></p> <ul style="list-style-type: none"> • Information on Monkeypox can be found at the Pa. Department of Health’s website at the following link: Monkeypox (MPX) (pa.gov) • HRSA issued guidance relating to Ryan White (RW) funds and Monkeypox. <ul style="list-style-type: none"> ○ If a provider caring for a RWHAP client does not have ready access to public health laboratory testing, RWHAP funds can be used to cover co-pays and deductibles for insured clients and the cost of testing for uninsured clients when a commercial laboratory is used for testing. ○ RWHAP funds may be used to pay for fees associated with vaccine administration and treatment of monkeypox for eligible clients, such as medical visit costs, including personal protective equipment for staff, vaccination supplies, including co-pays and deductibles for insured clients, in accordance with Policy Clarification Notice #16-02 Ryan White HIV/AIDS Program Services: Eligible Individuals & Allowable Uses of Funds. <p><u>Care Program</u></p>	<p>Full announcements were compiled and distributed as a flier in advance to all members, planning partners, Division staff, and guests.</p> <p>All attendees were invited to contribute additional announcements or ask questions about existing announcements</p>

- Program Terms Report is due to HRSA at the end of September. This report explains the goals for the 2022-23 Program Year.
- Case Management Workgroup is working on updating the Medical Case Management (MCM) and non-MCM Standards. They are also working to develop a needs assessment to standardize the intake process.
- The schedule for the Medical Case Management training with Mid Atlantic AIDS Education Training Center (MAAETC) is being finalized and will be shared when available.

CAREWare:

- CAREWare Centralization project continues, project is expected to be completed early 2023
- 13 Providers have been centralized to date

Clinical Quality Management (CQM):

- 2022 Quality Improvement Project: Medical Case Management Best Practices for Maintaining/Updating Client Contact Information document was approved and distributed to the Regional Grantees on 6/24/2022. Full implementation was requested to be completed by 7/24/2022.
- The CQM Workgroup used the CQM Plan Review Checklist to evaluate the 2022 CQM Plan content in preparation of the 2023 CQM Plan.
- Ryan White Part B service category utilization data 1/1/2022-8/31/2022 will be used as a foundation for the 2023 CQM Plan.
- 2023-2024 CQM Workgroup member recruitment for HPG representation has begun. Current CQM Workgroup members had the option to continue to serve or end their participation 12/31/2022. The CQM Workgroup membership is representative of HPG,

department staff and 1 representative from each of the regional grantees. If interested in participating in the 2023-2024 CQM Workgroup, please contact Michelle Schlegelmilch (c-michesch@pa.gov) by 9/16/2022.

- Create + Equity Collaborative
 - This 18-month voluntary collaborative concludes 7/31/2022.
 - The last data report was due 7/15/2022 for the period of 6/1/2021-5/31/2022.
 - Interventions from the Create+Equity Collaborative were presented at the 2022 Ryan White Conference, “Creating Equity Using QI to Make Measurable Difference”.

Housing Opportunities for People living with AIDS (HOPWA):

- HUD released CPD-22-10, Clarification of the Rent Standard Requirement for the HOPWA program, on June 29, 2022.
 - This notice reviewed the HOPWA Rent Standard requirement for Grantees, outlined the HUD approved methods in determining a Rent Standard, and provided new options for how Grantees can establish Rent Standards for their program.
 - HOPWA programs now have the option to submit personalized Rent Standards to HUD for approval. This allows for HOPWA programs to design Rent Standards to address the specific housing and rent issues within their program and can include varying Rent Standards between different regions within a program’s oversight.
 - The Department continues to work with Regions to create a plan for submission to HUD

Monitoring and Evaluation

- The M&E sections are returning to in-person monitoring starting with the Chester County Health Department on Tuesday, September 15th.
- In person monitoring of the Ryan White Part B regional grantees will begin in January 2023.
- We are continuing to review and revise our monitoring practices and tools to better reflect contractual and federal requirements.

Special Pharmaceutical Benefits Program (SPBP)

- SPBP Advisory Council Meeting:
 - Next meeting: In-person meeting on Thursday, October 27th, 10am-3pm (Penn Harris Hotel in Camp Hill, PA).
- The SPBP Pharmacy Network List has been updated on the SPBP website on August 1, 2022.

The SPBP medication adherence program statement of work with vendor has been approved. Currently, we are preparing for implementation of the adherence program. The final implementation date is to be determined.

Prevention

- Capacity Building:

Visit www.stophiv.com to register for upcoming trainings.

The stophiv.com website is updated every 2-months with new training schedules.

- A new cluster was identified in Berks County. Field staff are actively investigating two clusters, Berks and Dauphin. There are eight clusters that we are monitoring with data. The Integrated HIV Surveillance and Prevention CDC Grant has been extended through 2023.

- The Department and HPCP are collaborating on a statewide Partner Services media campaign. The goal of the campaign is to normalize participation in Partner Services and survey field staff to identify training and resource needs.
- The EBI Workgroup is finalizing a status neutral prevention/care linkage program that will be supported by the Division. Cameron Schatz will provide an update at this meeting
- Data to Care (D2C) Central Output Model will be rolled out later in September. Aditi Anand, D2C coordinator, has been providing training for field staff on implementation. The Central Output Model expands D2C statewide to identify individuals living with HIV that are not in care by the central office staff, and field staff will reengage these individuals to link them back to medical care. The purpose of D2C is to ensure everyone living with HIV is receiving appropriate medical care and support viral load suppression.
- The State Opioid Response (SOR) grant was extended for a third year. Some of the goals for year three include: increase training opportunities, develop and implement additional trainings for medical staff, make hepatitis A and B vaccinations available, and distribute HIV and HCV rapid test kits to a wider network of providers.
- The HIV/Hepatitis C testing campaign was approved and is now live. Campaign materials can be found at the following links

WIDE:

https://pacast.com/players/cmsplayerHD.asp?video_filename=app_20626_DOH_HIV-HepC_script01_15s_WIDE-review3.m4v

SQUARE:

https://pacast.com/players/cmsplayerHD.asp?video_filename

[me=app_20626_DOH_HIV- HepC_scrpt01_15s_SQ-review3.m4v](#)

HIV Surveillance and Epidemiology Updates

- No new updates at this time

Philadelphia Department of Public Health (PDPH)/Aids Activity Coordinating Office (AACO)

AACO August 2022 Issue - The latest in PrEP news to share:

1. NASTAD recently released a new resource called "Re-envisioning Community Engagement: A Practical Toolkit to Empower HIV Prevention Efforts with Marginalized Communities". To learn more, click this [link](#).
2. Check out this study that assessed the prevalence of PrEP prescribing among people who inject drugs. To learn more, click this [link](#).
3. AIDSvu recently released state-level PrEP use data and maps by race/ethnicity from 2012 to 2021. To learn more, click this [link](#). To access the local data for Pennsylvania, click this [link](#).
4. We would like to introduce Emily McNamara, AACO's new PS20-2010 Project Coordinator. Emily will be coordinating several programs including Low Threshold Sexual Health Sites and the nPEP Center of Excellence.

RETIREMENT News:

1. On August 11, 2022 Coleman Terrell, Director of the Division of Disease Control for the Philadelphia Health Department, retired after 28 years of dedicated public health service.

9:52am-
10:05am

HIV Navigation Services Update
Cameron Schatz, Division of HIV Disease

10:05am-
10:25am

Break

10:25am-11:57am	<u>Integrated HIV Prevention and Care Plan – Update and Discussion</u> Division of HIV Disease and HPCP	
11:57am-1:00pm	<u>Lunch</u>	
1:00pm-2:25pm	<u>Integrated HIV Prevention and Care Plan – Update and Discussion (Cont.)</u> Division of HIV Disease and HPCP	The HPG decided to cancel subcommittee time in favor of continued discussion around the IHPCP
2:25pm-2:35pm	<u>Break</u>	
2:35pm-2:45pm	<u>HPG Bi-Laws Discussion</u> HPG HPG Community member Gary Snyder suggested that all HPG Community Members should receive a one-time two-year extension to their terms, if they would like it. Gary suggested this due to the nature of the COVID-19 pandemic putting restrictions on meeting in person and thus preventing the HPG from meeting. This two-year extension would allow existing members and new members who have joined in the past two years to continue working together on plans the HPG has, subcommittees, workgroups, and the IHPCP as a whole, benefiting citizens of Pennsylvania living with HIV. Recruitment for new members would continue yearly as planned.	The HPG voted unanimously on this extension
2:45pm-2:55pm	<u>HPG Mentorship Discussion</u> HPG	The HPCP agreed to help facilitate a

	The HPG discussed bringing back the mentorship program in 2023 for new members and for members who joined during the COVID-19 pandemic.	mentorship program for 2023. Details to come.
2:55pm-3:06pm	<u>Clinical Quality Management Workgroup Update</u> Michelle Schlegelmilch, Clinical Quality Management Coordinator	
3:06pm-3:12pm	<u>Employment Workgroup Update</u> Liza Conyers, HPG Community Member	
3:12pm-4:12pm	<u>HIV Cluster Response</u> Bureau of Epidemiology	
4:12pm	<u>Summary and Adjournment</u> Sonny Concepcion and Mari Jane Salem-Noll HPG Community Co-Chairs	Sonny adjourned the meeting

HIV Planning Group Meeting Minutes

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September 8th, 2022

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9:01am	<u>Call to Order and Welcome</u> Sonny Concepcion and Mari Jane Salem-Noll HPG Community Co-Chairs	Sonny called the meeting to order
9:01am-9:02am	<u>Attendance</u> HPG Members Present: Rob Pompa, Gary Snyder, Stephanie Knupsky, Emma Seagle, Andre Ford, , Sonny Concepcion, Leah Magagnotti, Rachel Schaffer, Liza Conyers, Sharita Flaherty, Michelle Troxell, Ginger Scaife, Shekinah Chapman, Natasha Gorham, Michael Tikili, Shane Cobert, Clint Steib, Michael Witmer, Carlos Dominguez, Michael Tikili HPG Members Not Present: Chris Benson, Jessica Burdick, Cornelius Holmes, Daniel Pipkin, Michael Latady, Shauna	Attendees were either in-person or on Microsoft Teams

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9:02am-9:09am	<p><u>Additional Announcements</u> HPG</p>	All attendees were invited to provide any additional announce-

		ments not discussed the day before or new developments
9:09am-10:40am	<u>HIV Justice Alliance</u> Michelle Troxell	All attendees were invited to ask Michelle Troxell
10:4am-10:55am	<u>Break</u>	
10:55am-12:00pm	<u>IHPCP Final Discussion</u> Division of HIV Disease and HPCP	
12:00pm-1:00pm	<u>Lunch</u>	
1:00pm-1:35pm	<u>IHPCP Final Discussion (cont.)</u> Division of HIV Disease and HPCP	The HPG decided to cancel subcommittee time on the second day. Both committees felt the time was not necessary and preferred to continue discussing the HPCP.
1:35pm-1:40pm	<u>Break</u>	
1:40pm-1:48pm	<u>Final IHPCP Vote</u> HPG	All members present for the quorum

	All HPG Community Members had the option to vote on the draft of the new IHPCP in two ways: “in concurrence” or “in concurrence with reservation”	voted “in concurrence”
1:48pm	<p><u>Meeting Summary and Adjournment</u> Rob Pompa, HPG Community Member and Mari Jane Salem-Noll, HPG Community Co-Chair</p> <ul style="list-style-type: none"> • Rob adjourned the meeting 	A detailed summary of the meeting will be emailed to all attendees.