

**HIV Planning Group Meeting Minutes**  
 Park Inn Mechanicsburg  
 5401 Carlisle Pike, Mechanicsburg, PA 17050  
 January 12, 2017

Because HPG meetings are audio recorded, specific language will only be noted here for:

1. Individuals giving a formal report or specific announcement
2. Individuals requesting to be noted “for the record”
3. Policy and procedure decisions
4. Motions/votes
5. Recognitions, thanks, etc.

Once approved by the HPG as part of the minutes, all recordings will be available on Stophiv.org in the HPG Planning section.

<b>Topic/Discussion</b>	<b>Action</b>
<b><u>Call to Order.</u></b> DOH Co-Chair Jill Garland called the meeting to order at 9:04 AM	Meeting commenced at 9:04am
<p><b><u>Introductions.</u></b> HPG Members, staff, and guests introduced themselves.</p> <p>Members present: Mike Hellman, Ja’Nae Tyler, Christopher Garnett, LouAnn Masden</p> <p>[Members absent: Aaron Arnold]</p> <p>Guests: Shirley Murphy, Rob Smith, Kalene Morozumi, Marilyn Blasihgame, Nicole Risner, Jeff Funston, Leah Maganotti, Dave Miller-Martini, Michael Witmer, Brianna Morgan, Karen McCraw</p> <p>Dept. of Health staff: Jill Garland, Cindy Finley, Julia Montgomery, Sara Luby, Lisa Petrascu, Monisola Malomo, Charles Howsare</p> <p>University of Pittsburgh staff: David Givens, Daniel Hinkson</p>	
<p><b><u>Announcements:</u></b></p> <p>DOH Staff updates: Cindy Finley is acting Bureau Director. Bureau Director position is still open. Division Director position has been filled by Jill Garland. Received CDC Notice of Renewal for 2017 and DOH is in the process of responding to the technical review. HIV Surveillance information is being used with the care initiative to identify individuals lost to care. RW Client Reports to HRSA due late February early March; RW sub recipients/providers are already uploading their data ahead of the new HRSA reporting requirements. Annual monitoring of sub recipients is going fine; staff has completed 3 site visits and has 4 more visits to conclude their review. HRSA site visit was in October; HRSA responded verbally but hasn’t officially responded with their report for DOH to formally respond. Working with sub recipients in all regions to add additional funding to RW Part B services to expand RW Part B client services. Has been determined that all rebate money received must be spent on eligible RW services so the DOH is shifting funding to expand the RW client services. HOPWA</p>	

<p>assessments have been completed and DOH determined that there are still some waiting lists although HOPWA funding has been steadily increased for all regions. DOH will be putting out subsequent funding amendment for HOPWA to eliminate all identified waiting lists that Pennsylvania serves. Keep in mind Pennsylvania doesn't serve Allegheny County in the Pittsburgh region and also doesn't serve Delaware County in the Philadelphia area, so these areas aren't eligible for the additional HOPWA funding. This is for the Tenant Based Rental Assistance Program and all eligible low-income individuals are able to receive funding from the Department. SPBP position left open by Brad VanNostrand has been filled and new hire slated to begin on January 23<sup>rd</sup>.</p> <p>Pitt updates: New RW Part D application is now out. In new application HRSA requires at-risk youth intervention activities and one of the only six on list is Project Silk. Project Silk applied for CDC funds, funding looks possible but a site visit first needs to occur before the decision is made. The Allentown area now has a Silk-like program operated through Valley Youth House and a local LGBT organization in that area. Thanks to Mack Friedman and his team for all the hard work they've done on Silk.</p> <p>Other updates: Starting consumer survey for Philadelphia EMA was launched on World AIDS Day. Survey can be found at HIVphilly.org. Survey is available paper and electronic copies in both English and Spanish. AETC has schedule for their homelessness series beginning in January going through March with a total of five series. JHC is finishing up regional assessment of Pittsburgh area and will distribute it though the State too.</p>	
<p><b><u>Approval of November Minutes:</u></b> DOH Co-Chair Jill Garland asked for approval of the minutes</p>	<p>Mike Hellman asked to have Minutes reviewed by larger body attending the November meeting since only 4 members are currently present.</p>
<p><b><u>Review of January Agenda</u></b> Jill Garland</p>	
<p><b><u>Membership Application, Review, and Selection</u></b> Sara Luby</p>	<p>Began at 9:35am [break 10:10-10:25am]</p>
<p><b><u>Membership Composition and Recruitment Priorities</u></b> Sara Luby</p>	<p>Began at 10:30am</p>
<p><b><u>2017 HPG Work Plan Discussion</u></b> Sara Luby, Jill Garland, David Givens</p>	<p>Began at 11am [lunch 12-1pm]</p>
<p><b><u>HPG Structure</u></b> Sara Luby</p>	<p>Began at 1:04pm</p>

<b><u>Staff Support Needs</u></b> Jill Garland, Julia Montgomery, David Givens	Began at 1:30pm
<b><u>Set March HPG Agenda</u></b> Jill Garland	
[Adjourn at 2:15pm]	