

HIV Planning Group Meeting Minutes
 Park Inn Mechanicsburg
 5401 Carlisle Pike, Mechanicsburg, PA 17050
 September 14th – 15th, 2016

Because HPG meetings are audio recorded, specific language will only be noted here for:

1. Individuals giving a formal report or specific announcement
2. Individuals requesting to be noted “for the record”
3. Policy and procedure decisions
4. Motions/votes
5. Recognitions, thanks, etc.

Once approved by the HPG as part of the minutes, all recordings will be available on Stophiv.org in the HPG Planning section.

Topic/Discussion	Action
<u>Call to Order.</u> Co-Chair Richard Smith called the meeting to order at 9:01 AM	Meeting commenced at 9:01 am
<p><u>Introductions.</u> HPG Members, staff, and guests introduced themselves.</p> <p>Members present: Richard Smith, Tony Strobel, Principe Castro, Pamela Smith, Ja’Nae Tyler, Shannon McElroy, Michael Hellman, Wayne Williams, Ann Stuar-Thacker, Aaron Arnold, Gregory Seaney-Ariano, Christopher Garnett, Briana Morgan, Melissa Davis, Grace Shu, Angel Ferris, Rob Smith, Daquiri Robinson, Linda Frank, LouAnn Masden, Jeanne Caldwell, Tamara Robinson, Jeffrey Haskins</p> <p>[Members absent: Sharita Flaherty, Daniel Harris, Shirley Murphy, Nathan Townsend, Paul Yabor]</p> <p>Guests: Susan Rubenstein, Brady Buffington, Corey Jennings, Shia Sehr</p> <p>Dept. of Health staff: Lana Adams, Sara Luby, Lisa Petrascu, Jill Garland, Julia Montgomery, MariJane Salem-Knoll, Kyle Fait, Cheryl Henne, John Haines, Godwin Obiri, Chris King, Charles Howsare, Brad Van Ostren, Moni Malomo, Lindsey Pitten, Cindy Finley, Nicole Reisner, John Collins, Suzanne Hodemaker, Jeff Funsten, Christine Quimby, Jon Steiner</p> <p>University of Pittsburgh staff: Brian Adams, David Givens, Sarah Krier.</p>	
<u>Approval of May Minutes:</u> Community Co-Chair Richard Smith asked for approval of the minutes	With no corrections, minutes stand approved.
<u>Announcements:</u> Two resignations from the HPG – Wesley Anderson and Adam Bocek	
<u>Review of September Agenda</u> Cheryl	
<u>Ryan White Conference Update</u> Kyle Fait	Began at 9:10am

<p><u>Epidemiology presentation</u> Moni Malomo</p>	<p>Began at 9:34am</p>
<p><u>Hepatitis C Presentation</u> Dr. Charles Howsare [lunch begins at 12:01pm]</p>	<p>Began at 10:19am</p>
<p><u>Review of Integrated Plan</u> David Givens</p>	<p>Called to order at 1:04pm Presentation began at 1:04pm</p>
<p><u>Subcommittees Meet</u></p>	<p>Began at 2:45pm</p>
<p><u>Adjourned for the Day</u></p>	<p>4:00pm</p>

DAY 2	
<u>Call to Order.</u> Co-Chair Richard Smith called the meeting to order at 9:02 AM	Meeting commenced at 9:02 AM
<p><u>Introductions.</u> HPG Members, staff, and guests introduced themselves.</p> <p>Members present: Aaron Arnold, Jeanne Caldwell, Principe Castro, Melissa Davis, Angel Ferris, Chris Garnett, Jeffrey Haskins, Mike Hellman, Lou Ann Masden, Shannon McElroy, Brianna Morgan, Tamara Robinson, Gregory Seaney-Ariano, Grace Shu, Richard Smith, Robert Smith, Pamela Smith, Tony Strobel, Ann Stuart Thacker, Ja’Nae Taylor, Wayne Williams.</p> <p>[Members absent: Sharita Flaherty, Linda Frank, Daniel Harris, Shirley Murphy, Daiquiri Robinson, Nathan Townsend, Paul Yabor]</p> <p>Guests: Susan Rubenstein</p> <p>Dept. of Health staff: Lana Adams, Sara Luby, Lisa Petrascu, Jill Garland, Julia Montgomery, MariJane Salem-Knoll, Kyle Fait, Cheryl Henne, Christine Quimby, John Haines, Godwin Obiri, Jon Steiner, Suzanne Hodemaker, Brad Van Ostren, John Collins, Jeff Funsten, Nicole Eisner, Charlie Howsare, Chloe Benoia, Cindy Finley</p> <p>University of Pittsburgh staff: Brian Adams, David Givens, Sarah Krier.</p>	
<p><u>Approval of the Minutes of the July HPG Meeting.</u> Co-Chair Richard asked for approval of the minutes. Aaron Arnold was not present for the July meeting</p>	With minor corrections, the minutes stand approved.
<p><u>Review of September Day 2 Agenda</u> Cheryl</p>	
<p><u>Announcements:</u> SPBP (Cheryl): Few staffing changes. Customer service line representative Angel Elwell has accepted a position outside the department, now looking to fill the position. Previously had vacancy in fiscal coordinator position. Has been filled and Lindsey started last week. Hepatitis C pilot that SPBP was running, drugs have been added permanently. Utilization remains low. Any questions that come along, give a call. Want to see utilization pick up. SPBP has a pharmacy intern starting 9/20 through 10/27. Currently attending Temple. Second intern the department has had. SPBP advisory council meeting scheduled for 10/27. Location TBD due to a scheduling mixup.</p> <p>Kyle: Electronic SPBP application. Setting up a webinar in the next few weeks. Application has been live for about 2 months. Looking for feedback that HPG members might have, and information that should be addressed in the webinar.</p>	

Tamara: Question about sections 7 and 8. Renewals are told to skip to section 8, but the information seems to be the same. Was told we could leave it blank, is that true? (Kyle and Cheryl will look into it)

Jill: HIV prevention announcements. 2017 grant application submitted 9/1. CDC has grant application due 9/1, and 2017 grant application also serves as 2016 interim progress report. Data submission due today. Received notice since last meeting that we got approval for a carryover request. Last fall requested funds for 2014, but budget impasse prevented use of those funds. Re-requested and were approved for about half of the \$450,000 request. Will set up mini-grants. Apply for up to \$5,000 to enhance any existing prevention activities. Will be purchasing condoms and holding a capacity building meeting. Completed one site visit to county/municipal health departments and other prevention contractors. Will continue those through the Fall. NASTAD had a technical assistance meeting at the end of July. Originally an ADAP technical assistance meeting, but expanded to include Part B and prevention.

Julia: Care section updates. Susanne is the new public health program assistant administrator. John was a public health program assistant administrator and has been hired as medical marijuana director. In the process of filling his position. HRSA reports have been wild and furious in past few months. Completed 2015 progress report on time. HRSA changed their process and we had to fill out everything by hand. Given an extension and submitted 2 weeks ago. HRSA is going to be coming in October (week of 17th) for Part B site visit. No agenda yet. RW 2017 Part B grant announcement should be released any time. We will have 6 weeks to get that turned around. Annual site monitoring visits are being scheduled. 3-4 scheduled between now and the end of the year, rest will be scheduled after the holidays. HOPWHA – working closely with regional grantees and identifying eligible people who are on any waiting lists. Looking to increase funding and reduce waiting list. Had the list eliminated, then more people showed up.

Lana: Moni is the HIV epidemiologist. Internal promotion. Previously was working with the state's asthma program. Has submitted request to Department of Human Services to access Medicaid data. Change in Bureau Director position. Robin Rothemel left to take a position with the Pennsylvania Medical Society. Cindy Finley is the acting Bureau Director for the Bureau of Communicable Diseases. Chloe Benoit joined department in the last two months, is the executive support for the Deputy Secretary, Dr. Lauren Robinson. Policy office put out new guidance regarding member-based advisory boards/committees. Will be talking about this during the steering committee.

John: 340B omnibus guidance. There's a draft that was published last year that we responded to. Anticipating final guidance being released as early as December. Could have an impact on rebate collections in SPBP depending on the outcome.

Nicole: Office of medical assistance program received federal mandate to re-validate/re-enroll all providers. Fee-for-service program has been working on this. About 20,000 providers that we haven't heard back from. On 9/6, clients received notices that they received services from providers who are not yet re-enrolled.

<p>Encourage those clients to call in to ask about whether their providers are covered. Followed up on yesterday’s discussion, suboxone and methadone that have been prescribed and dispensed by a pharmacy will be reportable in the data tracking base. Will not be collected at drug and alcohol clinics.</p> <p>David: Majority of efforts are tied up in the plan, but other programs are also moving along. RFA has been progressing, had a number of strong applications and moving along with one, hopefully can provide specific updates in November. Acceptance Journeys Pittsburgh continues to go well. Ran some data updates for the first half of the year, received over 6 million impressions. Had been looking for an online outreach specialist in the collar county region. We’re in the process of hiring Eric Soto to fill that position. Been asked to mention that everyone should sign in for the meeting today.</p> <p>Briana: Pleased to announce that Philadelphia EMA plan is up on the website (hivphilly.org). If anyone finds any errors, please let the team know. There is a map supplement that provides dot density maps for poverty by race/ethnicity. Every 5 years, do a comprehensive consumer survey of people living with HIV/AIDS in the region. Available in English and Spanish, both paper and online. Results won’t be available until April or May.</p> <p>Christine: Wanted to add that for the second year, DOH is participating in LGBT History Month in October. Will be showing clips from 4 different films, talkbacks, Q&A sessions. Sarah Krier will facilitate one as part of Acceptance Journeys.</p> <p>Mike: I understood that HIV consumers were moved from MA to Medicaid, is that accurate?</p> <p>Nicole: Transitioned from HealthyPA to MA. If someone is having issues, contact me or Jeff to get them straightened out.</p>	
<p><u>CDC Application/Concurrence</u> Jill Garland, Presenting</p>	<p>Began at 9:40am</p>
<p><u>Break.</u></p>	
<p><u>IDU Panel Discussion</u> Incidence Committee, Dr. Charlie Howsare moderating</p>	<p>Began at 10:40am</p>
<p><u>Lunch.</u></p>	<p>Began at 12:00pm</p>
<p><u>Subcommittees Meet</u></p>	<p>Began at 1pm</p>
<p><u>Subcommittee Roundtable Discussion and wrap-up</u></p> <p><u>Disparities Sub-Committee:</u></p> <ul style="list-style-type: none"> • Linda presented draft of webinars on homelessness yesterday, 5 webinars • Getting a panel together and finalized for next meeting, focusing on LGBTQ youth and homelessness <p><u>Incidence Sub-Committee:</u></p> <ul style="list-style-type: none"> • Continued conversation around IDU population 	<p>Began at 1:45pm</p>

<ul style="list-style-type: none"> • Next steps will include writing a letter to Secretary of Health to promote gathering data and mandatory reporting for overdose at the state level • Similarly to last time, will share draft with HPG • Including request for collection of viral load CD4 • Mandating testing in schools, going to figure out next steps <p><u>Access Sub-Committee:</u></p> <ul style="list-style-type: none"> • Exploring behavioral consultant model (currently in Philadelphia) • Looking at what we can find out about trauma-informed prevention models • Suggested adding behavioral health activities in the plan 	
<p><u>Adjournment</u> With no further business, Co-Chair Richard Smith adjourned the meeting.</p>	The meeting was adjourned at 1:54 pm. Steering committee meeting to follow.